

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

RAMAKRISHNA SARADA MISSION
VIVEKANANDA VIDYABHAVAN

1.2 Address Line 1

33, SRI MAA SARADA SARANI

Address Line 2

DUMDUM

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700055

Institution e-mail address

rksm.college@gmail.com

Contact Nos.

033 2551 3452/ 2579 1638

Name of the Head of the Institution:

PRAVRAJKA BHASWARAPRANA

Tel. No. with STD Code:

033 2551 3452 ; 033 2579 1638

Mobile:

9830051074

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. *MHCOGN 18879*)

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2004-05 submitted in Dec.2005 (DD/MM/YYYY)
- ii. AQAR 2007-08 submitted on 05/01/2009 (DD/MM/YYYY)
- iii. AQAR 2011-12 submitted on 18/11/2015 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted on 24/11/2015 (DD/MM/YYYY)
- v. AQAR 2014-15 submitted on 06/11/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution : Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) :

Certificate Course in Basic Computer Training in collaboration with WEBEL.

1.12 Name of the Affiliating University (*for the Colleges*)

WEST BENGAL STATE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities N.A

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Faculty

Non-Teaching Staff

Students

Alumni

Others (Library)

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC :

Total Nos.

International

National

State

Institution Level

(ii) Themes :

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

* Attach the Academic Calendar of the year as Annexure. **ANNEXURE 1**

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management Syndicate Any other body

Provide the details of the action taken :

Approved by the Managing Committee.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	12	1		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			
Others				
Total	13	1		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2 (B.A. , B.Sc.)

1.3 Feedback from stakeholders*Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the ANNEXURE 2**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revision done as per University notifications.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Geography (Gen) department has been introduced in 2012. 1 post has been sanctioned in 2013 but the post has not been filled up yet . The department is being run by 2 Guest Lecturers.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	14	8		

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			1						1

2.4 No. of Guest, Visiting faculty and Temporary faculty(Permanent Part Timers)

9

0

10

2.5 Faculty participation in conferences and symposia : **ANNEXURE 3**

No. of Faculty	International level	National level	State level
Attended	1	10	
Presented papers	2	2	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Most departments use innovative teaching methods along with the conventional 'chalk and talk' method. Classroom teaching is complemented by maps, film and theatre clips, and power point presentations. Students are encouraged to participate in group discussions, class presentations and micro teaching. Student projects like wall magazines, charts and posters are also encouraged to inculcate a research-based approach to the syllabus.

2.7 Total No. of actual teaching days during this academic year 222

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per university regulations.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 78-80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA PART 1 HONS	95		6%	75%		19%
BA PART 1 GEN	30			30%		67%
BA PART 2 HONS	129		20%	62%		18%
BA PART 2 GEN	19			53%		47%
BA PART 3 HONS	80		6%	94%		
BA PART 3 GEN	20			45%		45%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

TC sub committees under the supervision of the Principal oversee the smooth functioning of the college . The committees plan the academic calendar, administration and evaluation policies, results and departmental activities .

2.13 Initiatives undertaken towards faculty development

ANNEXURE 4

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	5
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others (Syllabus Restructuring Workshop)	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	3	1	0	1+1(Honorary)
Technical Staff				1

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college reviews and expedites research and grant proposals of the UGC like MRPs, FIPs and PTACs. The teachers are encouraged to continue their research activities.

3.2 Details regarding major projects : None

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects **ANNEXURE 5**

	Completed	Ongoing	Sanctioned	Submitted
Number		1 (Debrupa Das, Dept.of Bengali)	Rs. 1,12000	
Outlay in Rs. Lakhs			Rs. 1,12000	

3.4 Details on research publications **ANNEXURE 6**

	International	National	Others
Peer Review Journals		2	
Non-Peer Review Journals	1	4	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Refer to **ANNEXURE 5**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	1,12000	91,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

Refer to **ANNEXURE 6**

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
1				1 Ph D Dr. Sabita Chaudhuri, (Dept. of Political Science)		

3.18 No. of faculty from the Institution Who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: NA

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

University level State level
National level International level

3.23 No. of Awards won in NSS: NA

University level State level
National level International level

3.24 No. of Awards won in NCC: NA

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS

Any other .

i) Sunday School, run by the Monastic members, for neighbourhood children. ii) Charitable homoeopathic dispensary within the College premises, for local women and children.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

Refer to **ANNEXURE 7**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.78acres	nil	Donated land	10.78acres
Class rooms	30	Nil	College fund	30
Laboratories	00	01	College fund	01
Seminar Halls	01	01	Govt. grant	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	16	Updatation	College fund	16
Value of the equipment purchased during the year (Rs. in Lakhs)	634749.00	2600.00	College fund	637349.00
Others	447835.00	26760.00	College fund & Govt. gr.	474595.00

4.2 Computerization of administration and library

Computerization of the College office and library began in 2006. As of date, there are 3 computers and 1 printer for office use, 7 computers in the Computer Lab, and 3 computers and 1 printer in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7717		190	34,006/	7907	
Reference Books	8766		174	62,405/	8940	
e-Books						
Journals	232	1,0284/	4	1420/	236	
e-Journals						
Digital Database	Free online database					
CD & Video	15		3		18	
Others (specify)	62 bookcases and 20 maps		8 maps (2 maps donated), 1 bookcase		63 bookcases 28 maps	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others Library
Existing	16	7	√			3	2	3
Added								
Total	15							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Continuing Computer training for students with WEBEL.

Cyber room with 7 computers, and library with 3 computers for internet browsing, downloading and print out facilities for students and faculty.

Ongoing Library digitization with KOHA software.

COSA software package implemented since 2012 for processing salary bills.

4.6 Amount spent on maintenance in lakhs :

PARTICULAR	FUND	BUDGET	EXPENDITURE
Building Repair & maintenance	College	1,10,000.00	15,093.00
General Repair & Replacements	College	45,000.00	36,209.00
Computer maintenance	College	1,56,000.00	14,240.00
Maintenance of Equipments(Xerox)	College	13,000.00	13,220.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

NA

5.2 Efforts made by the institution for tracking the progression

NA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
329(Hons.)+72(Gen) Total = 401			

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	x				100

Last Year (2011 - 2012)						This Year (2012 – 2013)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
330	82	3	32	-	447	300	68	4	29	-	401

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In the college library there is Career Resource Corner where the students get various study materials for their preparation of competitive exams. Plans are on to provide formal career guidance and placement opportunities in the near future.

No. of students beneficiaries

All

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	10%

5.6 Details of student counselling and career guidance

No formal counselling and career guidance mechanism exists as of now. However, counselling and guidance is continuously provided to students through departmental interactions. Monastic inmates are always available for counselling and guiding boarders beyond the college hours. Plans are on to formalize both facilities.

No. of students benefitted

More or less all the students have been benefitted specially the students belonging to the economically backward sections and first generation learners .

5.7 Details of campus placement N.A

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Informally carried out by teachers through discussions, but no formal programmes adopted yet.

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	125	3,26,310.00
Financial support from government	02	18,000.00
Financial support from other sources	16	52,500.00
Number of students who received International / National recognitions	10	38,166.00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Student volunteers help in running the charitable dispensary as well as the Sunday classes

Refer to **ANNEXURE 7**

5.13 Major grievances of students (if any) redressed: None received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The objective of the institution is to awaken the minds of the students, instil self-confidence and courage in them to face the problems in life, infuse love and sympathy in their hearts, and inspire them to lead a noble and virtuous life. The institution follows the ideals of Swami Vivekananda who asserted “ Education is the manifestation of perfection already in man.”

6.2 Does the Institution have a management Information System

Yes, there exists an effective and transparent Information System to ensure smooth governance. The Managing Committee (MC) and Teachers' Council (TC) are the two policy making bodies of the college, which communicate their decisions and policies through the Principal and Teachers' Council Secretary. The departments and TC subcommittees discuss and implement the policies and decisions of the two bodies

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The prescribed University curriculum is followed. However, regular academic subcommittee and departmental meetings are held to discuss syllabus division, curriculum changes and examination patterns. Regular faculty updating through workshops is also encouraged.

6.3.2 Teaching and Learning **ANNEXURE 8**

Both traditional and innovative teaching methods are practiced. Student's participation is ensured by involving them in small research based projects and microteaching assignments. Tutorial classes are held for all categories of students. Extension lectures, seminars, workshops are held to extend the scope of the prescribed syllabus.

6.3.3 Examination and Evaluation

There exists a process of continuous evaluation through class interactions, class and home assignments, unit tests, mid-term and terminal exams. Answer scripts are shown and discussed thoroughly. University exams are held according to schedule.

6.3.4 Research and Development

Teachers are encouraged to take up research oriented programmes like UGC MRPs and FIPs, apply for grants like UGC PTAC and Travel Grants. Timely and proper disbursement of funds is also ensured to facilitate research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

190 text books, 174 reference books and 04 journals worth Rs. 97,831/- have been added to the existing library collection. KOHA for effective library administration has been introduced. Both library and office digitisation are in progress.

6.3.6 Human Resource Management

Students: All activities, both within and outside the classrooms, are aimed at all round development of the students. The year round cultural, motivational and value based programmes, annual sports and cultural competitions, student projects, wall magazines, along with the close student-teacher interaction and the specially designed value-education classes enable the students to develop into strong, resilient human beings with a strong sense of values and ethics. Especially conducive to their development is the serene green campus, free from ragging and political interference.

Teachers: Teachers are actively involved in the smooth running of the College. Apart from their academic responsibilities, they perform several administrative and co-curricular duties as members of the various committees.

6.3.7 Faculty and Staff recruitment

All full time faculty are appointed through the West Bengal College Service Commission. Part time and Guest faculty are appointed through interviews by the Management. Monastic teachers are screened by the Managing Committee prior to their appointment. Non-teaching staff are appointed following government directives.

6.3.8 Industry Interaction / Collaboration

With West Bengal Electronics Industry Development Corporation Limited (WEBEL) for the computer course.

6.3.9 Admission of Students

Admission process is completely merit based and transparent. Admission details are advertised on the local newspapers, and posted on the College website and notice board. Admission tests are conducted by some departments like English and Sanskrit. Government directives towards seat reservation are strictly followed

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Scholarships, free student ships and various other financial benefits that are available for needy students.

6.5 Total corpus fund generated

Rs. 67,28,536.98



6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

No

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association was formed in 2003. The main activities of the Association is to maintain a harmony between the institution and the students, present and past. The AGM of the Association was held on the day of the annual Reunion, the 26th of January, 2013. The members also put up food stalls at the Sarada Mela, on 8th December, 2012. The said association donated Rs. 10,000/ to the College Development Fund, Rs. 3000/ towards tuition fees for four needy students, Rs. 9,600/ towards the salary of the tailoring instructor, Rs. 1200/ for uniforms of four needy students, and two prizes worth Rs. 1000/ for Bengali and English.

6.12 Activities and support from the Parent – Teacher Association

There is no formal Parents' Association yet, but there is a regular interaction between the Principal and the parents/ guardians of the students regarding their academic performance, attendance and conduct. Sometimes, if necessary, the subject teachers also participate in these discussions. Through these meetings the parents are made aware of the wards' weaknesses and shortcomings so as to take remedial measures at home.

6.13 Development programmes for support staff

Regular teaching and non-teaching staff enjoy benefits like provident fund, medical allowances , gratuity , pension and other retirement benefits..

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has been maintaining an organic vegetable garden and herbal patch for years. No chemical fertilizers are used in these gardens, or in the fruit orchards. There are carefully set up and well maintained compost pits which supply the fertilizers as also recycle the organic refuse.

There is a team of five gardeners (both sanctioned posts and funded by the institution) for regular de-weeding and trimming of the lawns and gardens.

There are a couple of small ponds and reservoirs for storing rainwater. However, plans are on for setting up a formal and effective rainwater harvesting system in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During the academic year 2012-13 a positive impact on the functioning of the institution was made by introducing some innovative activities . A separate body, namely the Academic sub-Committee worked on the student support system, including career and personal counselling , grievance redressal mechanism, gender sensitising programme, prompting ICT based teaching-learning and audio visual modes of class room teaching. The committee also gave proposal for introducing some new UG courses.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Preparation of Academic Calendar at the beginning of the session and supervision of the academic and co-curricular activities during the academic year by the various TC sub committees.
- Regular meetings of the Principal with the faculty and staff, and other stake holders like the students, parents and Alumni Association held round the year.
- Proper running of remedial classes, tutorials and extension lectures

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ANNEXURE 9

- BEST PRACTICE I Intra college Competitions
- BEST PRACTICE II 3 day National level Seminar as part of the celebration of 150th Birth Anniversary of Swami Vivekananda

7.4 Contribution to environmental awareness / protection

The college campus is a clean, green, noise free and plastic free zone. Students are encouraged to develop simple habits like switching off fans and lights while leaving their classrooms, turning off taps, using waste paper boxes and garbage bins for proper waste disposal. This helps the College to maintain a truly 'green campus'.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Peaceful and serene environment, free from all political interference and any kind of ragging, conducive to learning and all round development
- Following Swami Vivekananda's vision of women's education in India, emphasis is given on value based education and spiritual training
- Several outreach and community oriented programmes run by the institution
- Consistently good results and excellent student progression records
- Close and structured supervision of students' performance through regular class interactions, tests, remedial and tutorial classes
- Regular extension lectures organised by all departments
- Excellent student-teacher relationship

Weakness

- Lack of funds
- Limited number of courses available
- Lack of adequate counselling facilities for students
- Poor communication skills of students, a large percentage of whom are from remote areas and marginal background

Annexure 1

**RAMAKRISHNA SARADA MISSION VIVEKANANDA
VIDYABHAVAN**

Academic Calendar 2012-2013

DATE	EVENT
1st July	College reopens after Summer Recess
2nd July	Part II General Examinations begin
2nd August	Sanskrit Divas is celebrated
9th August	Janmashtami
15th August	Independence Day Celebration and Talk on “Swami Vivekananda’s Influence on Today’s Youth” by TarunGoswami, Chief Editor, The Statesman
16th August	Holiday on account of Independence Day
20th August	Id Ul Fitr
14th September	<i>Unit tests of 1st and 2nd year Honours and General students begin</i>
15th September	Extension Lecture organised by the Department of English
24th September	Freshers’ Welcome
2nd October	Gandhi Jayanti
3rd October	Extension Lecture organised by the Department of History
4th October	<i>Unit test of 3rd year Honours and General students begin</i>
8th October	Seminar organised by the Department of History
11th October	Annual Extempore Competition
12th October	Annual Debate Competition

13 th October	Annual Elocution Competition, Annual Essay Competition
15 th October	Mahalaya
16 th October	Annual Recitation Competition
19 th October	Annual College Social
20 th October-17 th November	Puja Vacation
19 th November	College reopens
22 nd November	Jagatdhatri Puja
24 th November	Annual Music Competition
28 th November	Guru Nanak's Birthday
7 th -8 th December	Annual Exhibition
18 th - 20 th December	Seminar to mark Swami Vivekananda's 150 th Birth Anniversary
25 th December-1 st January	Winter Recess
31 st December	State Level Students' Retreat
2 nd January	Classes Resume
4 th January	Sri Ma Janmatithi
9 th January	College Excursion
16 th January	Annual Sports
19 th January	<i>BA Part III Selection Tests Begin</i>
23 rd January	Netaji's Birthday
25 th January	Fatheaz Doaz Dahm
26 th January	Republic Day
11 th February	Annual Puja
14 th February	Saraswati Puja

15 th February	Saraswati Puja
18 th February	<i>BA Part II Selection Tests Begin</i>
25 th February	West Bengal State University Foundation Day
5 th March	Music Concert by Pt. Ajoy Chakraborty to mark Swami Vivekananda's 150 th Birth Anniversary Sri Ramakrishna Janmatithi
13 th March	Sri Ramakrishna Janmatithi
15 th March	Annual Prize Distribution by Prof. Suparna Gooptu, eminent historian
16 th March	Meeting to celebrate Swami Vivekananda's 150 th Birth Anniversary
21 st March	<i>BA Part I Selection Tests Begin</i>
27 th March	Doljatra
29 th March	Good Friday
15 th April	Bengali New Year's Day
9 th May	Rabindra Jayanti
16 th May- 30 th June	Summer Recess

Annexure 2

Report on Feedback from Stakeholders.

2012-13

Parents – The college solicits stakeholders' perception and opinion on its overall performance and quality. So far as individual performance of the students is concerned the Principal and the concerned faculty meet parents and guardians frequently and regularly. In such meetings usually the matters that are discussed include poor academic performance, irregular attendance, habitual late arrival, behavioural issues and financial problems of the concerned students.

Due consideration is made by the college authority on the appeal of the parents for financial assistance and consequently, free studentships, scholarships, book grants, cash awards, transport allowances etc. are provided to deserving students. Various governmental financial schemes meant for economically handicapped students are also made viable. Correction of behavioural problems and irregularity in the attendance of students are made through discussion and counselling of the parents. The college provides additional coaching and remedial classes for the boarders once such need arises. Monastic members are available round the clock for providing guidance and consultation to the students whenever necessary.

Parents often praise the authority for providing their wards with a safe, secure, healthy and apolitical atmosphere. They also thank the college authority for the discipline, cleanliness and value-oriented education.

Students – Students are encouraged to talk about their own problems or any grievances during classroom interactions. Sometimes they also approach the departmental heads or the principal in these matters. So far no serious grievances have been received from any student either in the suggestion box placed in the college main building, or to the teachers’ council or to the Principal of the college.

Alumni – The college reunion is held every year on 26th January. This particular day is chosen every year for the convenience of all the ex-students so that they can attend the re-union. During 2012-13 the alumni association has given the following donation to the college:

Head	Amount
a. College Development Fund	Rs. 10000
b. Tailoring teacher	Rs. 9600
c. Tuition fees for needy students	Rs. 3000
d. College uniform for needy students	Rs.1200
e. Prize for Bengali and English	Rs. 1000

Annexure 3

Conference and Symposia (2012-13)

	FACULTY	NATIONAL LEVEL	INTERNATIONAL LEVEL	STATE LEVEL
ATTENDED	Dr. Rakhi Ghosh, English		√	
	Debrupa Das, Tanju Datta, Dr. Sarmistha Dutta, Dr. Rakhi Ghosh, Chaiti Mitra, Dr. Panchali Majumdar, Dr. Bidisha Chatterjee, Anuradha Sadhukhan, Dwaita De, Sheli Dutta, Ruma Roy, Dr. Rumela Banerjee, Sabita Chaudhuri, Payal Bose Biswas, Saheli Roy Choudhury, Sanju Lal, Gargi Gangopadhyay, Apala Bhattacharya, Rohini Dharmapal, Dolon Bhattacharya, Debarati Chakraborty	√		
PRESENTED	Dr. Soma Marik, History, Gargi Gangopadhyay English		√ √	
	Saberi Rakshit, Sanskrit	√		
	Kabita Nath, Economics	√		
	Dr. Bidisha Chatterjee, Philosophy			√

Annexure 4

Faculty development Programmes 2012-13

COURSE	FACULTY
REFRESHER COURSE, UGC-ASC	Anuradha Sadhukhan (Department of Philosophy), Sunetra Mitra (Department of History) from CALCUTTA UNIVERSITY, Gargi Gangopadhyay , (Department of English) from JADAVPUR UNIVERSITY
ORIENTATION PROGRAMME	Rohini Dharmapal (Department of Education)
UGC SPONSORED FACULTY DEVELOPMENT PROGRAMME	Payal Bose Biswas (Department of Political Science), August 2011 onwards Rohini Dharmapal (Department of Education), July 2012 onwards Sanghamitra Mukherjee (Department of Sanskrit), July 2011 onwards Kabita Nath (Department of Economics), January 2012 onwards

Annexure 5

Faculty Research 2012-13

FACULTY	MINOR/MAJOR RESEARCH PROJECT/ OTHERS	DURATION	NAME OF FUNDING AGENCY	TOTAL GRANT SANCTIONED	TOTAL GRANT RECEIVED	SANCTIONED OR SUBMITTED (MENTION DATES)
Debrupa Das (Department of	MRP	2012-14	UGC	Rs. 1,12,000	Rs. 1,12,000	Submitted 7 th Feb., 2014

Bengali)						
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Annexure 6

Faculty Publications
Article in Journals 2012-13

Teacher	Department	Article	Journal	ISSN/SBN	E journal	Peer reviewed/refereed	Date
Rohini Dharmapal	Education	1. Prachin Bharatiya Bh abnay Aporadh O Dondobidhi	<i>Alochonachakra</i> , Vol.-34	ISSN: 2231-3990		Peer Reviewed	January 2013
		2. Kurubongs he Kishore Aporadh O Taar Monostattwik Bakhya	<i>Anviksa</i> Vol.-XXXIV	ISSN : 0587-1646		Peer Reviewed	March 2013
		3. Borisho Dh ora Majhe Shantir Bari	<i>Moner Kotha</i>				April-June 2013
Dr. Soma	History	1. Breaking	<i>Critical Asian</i>	ISSN			March 2013

Marik		Through a Double Invisibility: The Communist Women of Bengal, 1939-1948'	<i>Studies</i> , vol. 45, No 1, March 2013:	1467-2715			
Dr.SaberiRakshit	Sanskrit	1. Ahalya	<i>Kathasarit</i>	ISSN-0976-6-4453			April-September, 2013
Pravrajika Vedarupaprana	Philosophy	1. “ <i>Manab KalyaneSwamijirSwachhakarikalpana</i> ” 2. “ <i>Dao Aar Phire Nahi Chao</i> ”	Nibodhata, 5 th issue Nibodhata, 5 th issue	ISSN 0972 – 4877. ISSN 0972 – 4877			January – February, 2013 January – February, 2013

Books/ Book Chapters/ Proceedings

Teacher	Department	Book/Chapter	Publisher	ISBN	Date
Dr.Chaiti Mitra	English	“The Changing Kantha” in <i>Embroidering Futures: Repurposing the Kantha</i>	India Foundation for the Arts, 2012.		2012

Dr. Panchali Majumdar	History	Abani Mukherjee: The Ignored Revolutionary	<i>Proceedings of the Sixth Biennial Conference of the Indian Association of Asian and Pacific Studies</i>		2012
Dr. Payal Bose Biswas	Political Science	Co-authored textbook entitled 'RajnitikTatwa – PashchimiChintadhara', with SiuliSarkar	Progressive Publisher	ISBN : 978-81-89846-32-9	2012

Annexure 7

College activities & Outreach Programme: 2012-13

In the light of Swami Vivekananda's ideals the institution regularly conducts several extension programmes especially for the people of deprived classes in the nearby areas. The main objective of the programme is to educate the masses including women and children of the neighbourhood. The college students also actively participate in such programmes.

The extension programme of the institution include:

- i) Sunday Classes: Every week mainly the monastic members of the institution conduct classes for about 80 girl students of various ages between 6 to 19 years of the neighbourhood slums. The students are divided into two groups – first group (age 6 to 12 years) and the second group (age 13 to 19 years). They are taught ethical, spiritual and moral values. Besides, awareness are made to them on traditional and spiritual heritage by discussion, story sessions, film shows, life histories and books. The students are also allowed to use the library with around 386 books including biographies and autobiographies, text books, RV literature and classics. Distribution of nutritional supplements, clothes, woollen garments and blankets, umbrellas etc. are regularly provided to these students. Books and stationeries are also provided to the needy students.
- ii) Charitable dispensary: The Mission is running a charitable homoeopathy dispensary. The facility of free health check-up given to the poor, destitute women and children of the neighbourhood areas. 2 homoeopathy doctors are attending the dispensary on every Monday and

Friday. Medicines are also distributed on the said 2 days. Around 25 patients are benefitted in a day.

Besides the activities as stated above, there are other miscellaneous welfare activities like – relief work, eye camp, medical camp etc. that are conducted throughout the year. Sarees, garments including woollens, blankets, umbrellas, mosquito nets, sanitary kits, shoes, food grains and nutritious packs are also distributed among the needy inhabitants residing in the neighbourhood slums.

Annexure 8

EXTENSION LECTURES HELD DURING 2012-13 (Extension Lectures/Departmental and Inter-Departmental Seminars)

Department	Resource Person	Topic	College/university	Date
Journalism & Mass Communication	Tanaya Roy	Citizen Journalism	HiralalMajumdar Memorial College for Women	15.01.13
	Rishi GopalMondol	Reporters and Reporting	Senior Reporter, Kolkata TV	05.09.12
History (workshop)	Dr.UttaraChakravarti	Women Revolutionaries in India's	Bethune College	8.10.2012
	Dr. Anuradha Ray	Freedom Struggle	Jadavpur University	8.10.2012
Economics	Dr. Sudakshina Gupta	Price System as Market Mechanism	Calcutta University	15.9.2012
	Dr. Sudakshina Gupta	National Income Accounting	Calcutta University	26.9.2012
Education	SwapnaSengupta	Education Commissions of India.	Muralidhar Girls' College. CU	29.11.2012
Bengali	Dr. Shampa Bhattacharya	A comparative discussion on two drama 'BuroSalikherGhaarero' by MadhusudanDutta&	BrahmanandaKeshab Chandra College	27.09.2012

	Dr. Chaitali Mukherjee	‘Tiner Taloyar’ by Utpal Dutta Manik Bandopadhyay “Putulnacher Itikatha: Shashirmanusht hekeputulhayeot ha	Derozio Memorial College	27.09.2012
English	1. Koushik Sen 2. Dr. Madhuchhanda Mitra	On Staging and Performing Macbeth’ Eighteenth Century Women Novelists	Eminent theatre practitioner, founder –director, Swapnasandhan St John’s University, MN, USA	12.09.2012. 10.03.2013
Political Science	Dr. Rajsri Basu Dr. Sobhanlal Datta Gupta	Civil Society Political Theory	Rabindra Bharati University Calcutta University	09.10.12 29.11.12
Philosophy	Dr. Sabita Samanta Dr. Sanghamitra Dasgupta Paramita Roy	Tarka Sangraha Vedanta Western Philosophy	WBSU Derozio Memorial College Sri Chaitanya College	24.08.12 10.09.12 19.09.12
Sanskrit	Dr. Sabir Ali Dr. Chirashree Mukherjee Dr. Dipa Mukherjee	Karaka Sahitya Darpan Upanishad	West Bengal State University Bishnupur College Asutosh College	28.07.12 20.09.12 13.11.12

BEST PRACTICE I

Intra-college Competitions

The goal - To encourage healthy, competitive mentality so that students can assess their calibre, both academic and extra curricular.

The context – The College attempts to provide not only curricular education to students but also encourages co-curricular activities. Considering the variable aptitudes of the students different competitions are arranged. Not only do the students enjoy participating in competitions, but it also gives them a reprieve from the daily routine of studies.

The practice – From essay-writing to painting, from extempore to debate, recitation, singing and dancing all sorts of competitions are encouraged by the college. While the students participate in these with a youthful zeal, the teachers are assigned the role of judges in these competitions. They assess the performances of students in an impartial manner and sometimes the judges are also appointed externally.

Evidence of success – The students participate in these competitions with a lot of enthusiasm. They eagerly vie with each other to grab prizes. When a talented performer emerges through these competitions, who feels confident enough to face a larger audience, it is really a great achievement.

Problems encountered and resources – Classes are disrupted once these competitions take place. Moreover, students need to rehearse and that also means lesser class attendances. Considering the fact that the syllabus that is huge needs to be completed within the stipulated time period, disruption of classes creates a gap in the comprehensive power of the student. However, resources are sufficiently available for the competitions and these have never been a hurdle.

BEST PRACTICE II

Celebration of 150th Birth Anniversary of Swami Vivekananda

The goal – To make the students and the society comprehend the relevance of Swami Vivekananda’s teachings and ideals.

The context – The College attempts to provide not only curricular education to the students but also to ingratiate them to the vision that Swami Vivekananda nurtured regarding the education of women. The 150th birth anniversary of Swami Vivekananda provides such an opportunity so that the students may comprehend his philosophical and humanitarian concepts. The College observed Swami Vivekananda’s 150th Birth anniversary with a series of events and programmes starting December 2012 and ending in March, 2014.

The practice –

- Inter-college competitions on extempore, debate, elocution, essay writing, recitation, music and painting were organized where students from different Girls’ Colleges took part.
- Enthralling performances by renowned Hindustani classical vocalists, Pandit Ajoy Chakraborty and Smt. Koushiki Chakraborty Desikan on 5th March, 2013, and 15th February, 2014 respectively were held at the Mukti-prana Sabhagriha. The latter marked a befitting end to the Institution’s tribute to its patron saint.
- Several invited lectures, like ‘Swamiji’s Practical Vedanta’ by Pravrajika Vedantaprana, ‘Swamiji’s influence on Khetri’ by the Vivekananda researcher Tarit Kumar Bandopadhyay, ‘Swamiji’s influence on Youth’ by Tarun Goswami, Chief Editor, The Statesman, were held at the Mukti-prana Sabhagriha as part of the Anniversary celebrations.
- A well-researched programme on Swami Vivekananda’s influence on India’s nationalist movement was put up by students on Independence Day. It was followed by a motivational speech by the renowned journalist and Vivekananda researcher, Tarun Goswami. During July-September, 2013, initiatives were taken for special community service as a part of Swamiji’s 150th Birth anniversary.

- The Annual Function of the College was specially designed to suit the occasion, as students performed a play based on the life and works of the visionary monk, titled *Paribrajak Vivekananda*. The play was highly appreciated by the audience.
- The theme of the Annual Students' Retreat, too, was based on the life, works, teachings and ideals of Swami Vivekananda.
- A three day **National Seminar to commemorate the 150th Birth Anniversary of Swami Vivekananda** was organized on December 18, 19 and 20, 2012, with financial assistance from the Government of West Bengal. Scholars from across the country discussed the varied aspects of Swami Vivekananda's life and teachings, the vast scope of his works, and especially the relevance of his ideologies in today's world marked by intolerance and eroding values.

Evidence of success- The three-day seminar saw enthusiastic participation of the audience – students, scholars and academicians - who engaged in animated dialogues on the talks delivered. The eminent speakers included Pravrajika Amalaprana, General Secretary, Sri Sarada Math and Ramakrishna Sarada Mission, Dr. Asis Banerjee, Ex Vice Chancellor, Calcutta University, and noted academicians and experts from the universities of Pune, Hyderabad, Utkal, Calcutta, and IIT Kharagpur. Students from other colleges participated in these competitions with a lot of enthusiasm. The learned speakers who came to deliver speeches were listened to with rapt attention by the audience.

Problems encountered and resources – Classes are disrupted once these celebrations take place. Moreover, students need to rehearse and that also means lesser class attendances. Inadvertently students who participate miss some classes but they are also trained to study on their own and come up with questions in case of any difficulty in understanding. Since the programme covers a larger span of time, therefore the number of classes missed are minimal. However, resources were sufficiently available for the celebrations and financial aids were provided by various agencies including the Government of West Bengal.
