Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**RAMAKRISHNA SARADA MISSION VIVEKANANDA VIDYABHAVAN**
Name of the head of the Institution	**PRAVRAJIKA VEDARUPAPRANA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325513452**
Mobile no.	**8240795988**
Registered Email	**rksm.college@gmail.com**
Alternate Email	**principal@rksmvv.ac.in**
Address	**33 SRI MAA SARADA SARANI SOUTH DUMDUM**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700055**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR.CHAITI MITRA**
Phone no/Alternate Phone no.	**03325513452**
Mobile no.	**9830543476**
Registered Email	**iqac@rksmvv.ac.in**
Alternate Email	**chaiti.mitra@rksmvv.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rksmvv.ac.in/wp-content/uploads/2021/05/AQAR-18-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://rksmvv.ac.in/wp-content/uploads/2021/08/ACADEMIC-CALENDER-FOR-2019-2020-2020-2021.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B+**	**74.50**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.07**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**10-Dec-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Submission of Institutional data to AISHE	14-Feb-2020 01	2
Participation in NIRF	04-Feb-2020 01	1
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RSMVV	RUSA 2.0	Govt. of India	2018 730	50000
Gender Resource Centre, RKSMVV	Webinar	Indian Council for Social Science Research (ICSSR)	2020 30	25000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Initiated Green Audit 2. Organized a number of special workshops, web talks and counselling sessions to help students and staff cope with Covid pandemic situation 3. Ensured regular classes and examinations (online) during the lockdown period 4. Supported and promoted all academic and cocurricular activities like seminars, workshops, competitions, extension or departmental lectures, invited lectures and special talks, webinars, outreach activities and exhibitions. 5. Hosted activities specially focused on Gender Sensitization and Faculty Research 6. Worked with the Student Welfare Committee to arrange for

funds to support students and their families during the lockdown and post Amphan period.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Encourage ICT based teaching learning	ICT workshop for faculty organized. Increased familiarity with ICT method, faculty felt well equipped during compulsory online teaching.
Initiate Green Audit	Survey by experts completed. Action halted due to unforeseen pandemic situation.
Facilitate faculty research	Continuation of institutional funding for faculty for minor research project. Faculty research talk organized. Research Cell updates faculty with information on RC, OP, Winter/Summer Schools etc.
Expedite ISSN for RKSMVV Journal of Human Sciences.	All paperwork, corrections etc. completed, application forwarded to RNI for verification. Work stalled due to pandemic.
Measures to regularize academic and administrative activities during the Covid- induced lockdown.	Planning, executing and overseeing academic activities, including Extension Lectures, Webinars, Online Workshops. Also meticulously planning online classes, examinations and admissions with the office and related subcommittees.
Extended outreach and student support during Covid induced lockdown	Covid and Amphan relief worth Rs. 2,00,000/. Regular awareness and counselling programmes held. Student Welfare Committee encouraged to organize donation, phone and data support for affected students and their families. NSS campaigns, both physical and virtual.
Extension of infrastructure	As planned with RUSA 2.0 funds
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Managing Committee	22-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1.Administration Students' Section: • The entire student admission process, including university registration, is online. • Students digital database are maintained by the office. • All examination related activities, such as university registration, examination form fill up, etc. are computerized and online since the lockdown. • Tabulation and framing of mark sheets are done digitally. • Examination results are preserved digitally • Faculty database are computerized. • Software used: 3S Software. 2.Teaching Learning • Post lockdown, teachers are using the Google G Suite software package for real time online classes, lecture and video uploads, assignments, material sharing, and online exams. 3.Finance and Accounts • E billing, e pradan, COSA and HRMS module of IFMS are used for financial dealings of including staff salary. All financial transactions related to RUSA are carried out through PFMS module. • Accounts software used is AC Software. 4.Library • Book search, issue and return systems are fully computerized with the help of KOHA • Library is fully computerized with ILMS software KOHA 18.11 Web Version. • INFLIBNET NLIST program is used for Electronic Resource Package of e journals. • Adequate number of computers with Internet Service • Institutional Repository is maintained using KOHA software. • There is an Internet Resource Cetnre (IRC) in Library, with computers and high speed internet connection.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

* The institution follows the curricula determined by its affiliating University, the West Bengal State University. • Meticulous academic planning is carried out primarily through the following: i) The Academic Calendar, prepared by the Academic Subcommittee at the beginning of the academic session closely follows the Academic Calendar set by WBSU, and also includes the extra-curricular activities of the college. ii) Central and Departmental time tables. iii) Departmental lesson plans. These are prepared well in advance, and are strictly adhered to, to ensure timely completion of syllabi, and holding of internal exams, as projected in the Academic Calendar. • The Academic Calendar, and Departmental Time Table and Lesson Plan are made available to students at the beginning of each semester. • The CBCS pattern involves Continuous and Comprehensive Evaluation (CCE). Regular tutorials, class and home assignments, and mid term internal assessments help document academic progress and lacunae. • Teachings plans are modified if necessary (as during the Covid-induced lockdown), so as to prepare students better for terminal examination/semesters. • Students' attendance records are also meticulously maintained. • Attendance records and Internal assessment awards are digitally uploaded on the university portal, while back copies are duly maintained and documented. • Regular meeting of Heads of the departments with the Principal are held to discuss academic planning and progress.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Yoga SEC Semesters 3 & 4	21/11/2019
BSc	Yoga SEC Semesters 3 & 4	21/11/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	PHILOSOPHY	10/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	188	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
See Attachment	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Dept. of Education. Field trip to Deulti, birthplace of legendary Bengali author Sarat Chandra Chattopadhyay on 22/11/2019	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from the final year/semester students, outgoing students are asked to evaluate the college facilities and infrastructure, library and office services, teaching and other academic activities, and the curriculum. The forms are sent, in sealed envelopes to maintain confidentiality, to an external agency for analysis. The reports are sent directly to the Principal, who meets the teachers individually to discuss the students' response on teaching, curriculum, and related issues. The general issues are discussed in a meeting with faculty and staff, and students' suggestions are noted down to be addressed. The Principal also sits with the IQAC and concerned subcommittees to act upon the feedback, At times the students' suggestions are discussed at the Managing Committee meetings as well. Informal feedback is often received by teacher-mentors from their wards. There is also a prominently placed suggestion box where students place their grievances and suggestions round the year. The box is opened periodically in the presence of the Principal, the IQAC coordinator, and the Students' Welfare Committee Convenor(s). Parent-Teachers' meetings are an annual affair at RKSMVV. It is an open forum where parents are encouraged to voice their concerns and suggest means to improve performance. The departments also hold separate sessions with parents, primarily to discuss students' performance and attendance. They are required to fill up a detailed feedback form at the end of the meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received	
MA	Philosophy	25	9	7
BSc	All Science subjects (Hons. and Gen)	50	96	33
BA	All Arts subjects (Hons and Gen)	315	630	199
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	380	17	34	Nill	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
53	53	7	4	1	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor-Ward system, introduced in 2014, has proved to be a very successful method which helps the students cope with their problems, as well as develop a bond with their college. A small group of students is assigned to each teacher-mentor (earlier from different departments, but since this session, from the same department), who keeps track of the mentees academic progress, advises them on any familial, financial or emotional issues. If required, the mentor recommends additional counselling for her ward, or guides her towards available financial support. The Student Welfare Committee oversees the entire system, helps the departments with allotment and ensures that the mentor-mentee groups meet at least once a month for an hour. A specific slot is allotted in the time table for this purpose. A "Know Your Ward" form is given to each mentor at the beginning of the semester, where the ward is required to mention details of her family, health issues, interests and hobbies, and future plans. This helps the mentor monitor their academic and co-curricular performances, as well as mentor and support them throughout their stay in the College. Mentors are also required to maintain an official record of these meetings. Besides the scheduled sessions, the mentees can approach their teacher-mentors at any point of time for assistance. The mentoring sessions are an open platform for the students to freely interact with their teachers over personal and academic issues. The mentor-ward relationship outside the formal classroom setting allows teachers to provide additional attention to students, and to guide and encourage them to nurture their skills, talents and aspirations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
397	56	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	26	1	3	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	TANIKA DEB ROY	Lecturer	State Eligibility Test (SET), West Bengal
2020	DR. PAYAL BOSE BISWAS	Assistant Professor	International Fellowship from Govt. of Scotland,1 /11/2020-4/12/2020
2019	DR. PANCHALI MAJUMDAR	Associate Professor	Associateship at UGC's Inter University Centre for Humanities Social Sciences in Indian Institute of Advanced Studies, Shimla. 1/11/2019 – 30/11/2019
2020	DR. SUNETRA MITRA	Assistant Professor	Associateship at UGC's Inter University Centre for Humanities Social Sciences in Indian Institute of Advanced Studies, Shimla. 01/03/2020 – 31/03/2020
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	PHILOSOPHY	SEM 1	08/01/2020	06/03/2020
MA	PHILOSOPHY	SEM 2	31/10/2020	30/12/2020
BA	HONOURS	SEM 2	05/07/2019	07/09/2019
BA	GENERAL	SEM 2	19/07/2019	07/09/2019
BSc	HONOURS	SEM 2	05/09/2019	07/09/2019
BSc	GENERAL	SEM 2	19/09/2019	07/09/2019

BA	HONOURS	SEM 3	16/12/2019	06/02/2020
BA	GENERAL	SEM 3	26/12/2019	06/02/2020
BSc	HONOURS	SEM 3	16/12/2019	06/02/2020
BSc	GENERAL	SEM 3	26/12/2019	06/02/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The CBCS curricula are so designed that the student performances are evaluated throughout the semester. Apart from the mid-term Internal Assessment and End-Semester examinations, there are various ways in which student progress is assessed. Class interactions, class and home assignments, tutorials, unit tests, group projects and presentations are some of the methods adopted. Internals include written tests, power point presentations and term papers. Student research projects are encouraged, and are particularly designed to develop their research skills as well as build up public speaking and presentation skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the college is prepared at the beginning of every academic year in correspondence with university academic calendar. The Academic Subcommittee, in the presence of the IQAC coordinator and the Principal, prepares the calendar, adhering to the university directives and plans as far as practicable. The Academic Calendar reflects the academic plan of the college, marking the commencement and end of semesters, alloting an approximately 15 day window to hold the mid-term Internal Assessments, and marks the dates of the End-Semester exams following the university directives. The co curricular activities and other college events are also tentatively marked in the Calendar, like Freshers' Orientation, Youth Day, Independence Day, Vidyarthini Homa and Fresher's Welcome , Bhasha Dibash Celebration, College Reunion Day, Rabindra Jayanti, Annual Cultural Competitions and College Fest – Srijani, Annual Sports, College Social, Annual Prize Distribution etc. The Academic Calendar is put up on the College website, and, along with the departmental lesson plans, are distributed among students at the beginning of the academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rksmvv.ac.in/wp-content/uploads/2021/08/course_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PART 3	BSc	HONS & GEN	2	2	100
PART 3	BA	HONS & GEN	104	101	97
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	RKSMVV Management	10000	10000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Webinar on Skill Development by ICICI Academy of Skills	All III year students	29/07/2020
2. Special lecture on Autism and Exhibition of Handicrafts by Children with Special Needs, with Anjali Mental Health Rights Organization	Education	21/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Mobile Phone Bank Data Support	Student Welfare Committee, RKSMVV	Anandabazar Patrika	24/09/2020	Recognition
Social Outreach	Department of Education	Kolkata Festival	02/11/2019	Felicitation
Social Outreach	Dr. Rohini Dharmapal	Kolkata Festival	02/11/2019	Felicitation
Priesthood	Dr. Rohini Dharmapal	IWA awards by Laucherz Entertainmentz	05/03/2020	Award
Woman for the Month	Dr. Rohini Dharmapal	Women Times	05/03/2020	Felicitation
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	00
National	PHILOSOPHY	1	00
International	SOCIOLOGY	1	00
International	POLITICAL SCIENCE	1	00
International	HISTORY	1	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHILOSOPHY	2
ENGLISH	1
HISTORY	3
POLITICAL SCIENCE	4
EDUCATION	9
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	56	56	56	56
Presented papers	13	3	2	Nill
Resource persons	5	2	13	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Stationeries Food Packet Distribution to Local Underprivileged Children	NSS, RKSMVV	4	10
Exhibition of Women Freedom Fighters from Bengal	Ebong Alaap, NGO	3	10
Chief Minister's Meeting	Govt. of West Bengal NSS, RKSMVV	1	10
Dengue Awareness Meeting Campaign	South Dum Dum Municipality NSS, RKSMVV	3	25
Blood Donation Camp	District Hospital, Barasat NSS, RKSMVV	10	100
Safe Drive Save Life Poster Competition Rally	Barrackpore Police Commissionerate and Transport Dept, West Bengal	2	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Safe Drive, Save Life	Certificate	Barrackpore Police Commissionerate and Transport Dept, West Bengal	30
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

	cy/collaborating agency		participated in such activites	participated in such activites
Intternational Yoga Day	NSS	Online Lecture Demonstration	2	2
World Aids Day	NSS	Awareness Poster Video (Online)	2	5
Constitution Day Observance	NSS	Online Quiz 2) Reading of The Preamble The Fundamental	1	20
Gandhi Jayanti Observation	NSS	Online Video	1	5
Gandhi Jayanti Observation	NSS	Online Quiz	2	25
International Drug Abuse Awareness Day	NSS	Online Poster Exhibition	1	10
Menstrual Health Hygiene	NSS SWC	Interactive Lecture	6	180
Blood Donation Camp	IQAC, NSS, District Hospital, Barasat.	Donation Camp	10	125
Dengue Awareness Prevention Campaign	IQAC NSS	Distribution of Leaflet Door to Door Campaign in the Locality	3	25
Plastic Free Campus	IQAC, Environment Cell NSS	Workshop	5	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Department of Sanskrit, RKSMVV & Lady Brabourne College, Department of Sanskrit	NA	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

industry /research lab with contact details					
NIL	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	**Nill**	**Nill**	**Nill**

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
549800	**1347213**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	**Newly Added**
Class rooms	**Newly Added**

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	**Fully**	**18.11**	**2018**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nill	**8339**	**2089532**	**92**	**24712**	**8431**	**2114244**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**Nill**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	3	34	2	0	0	0	100	0
Added	0	0	0	0	0	0	0	0	1
Total	40	3	34	2	0	0	0	100	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11.75	11.97	39.6	11.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• Annual Maintenance Contracts (AMC) for computers reprographic machines, water purifiers, water cooler and LCD projectors. • For smart classrooms and the audiovisual room equipment, technical support is used as and when needed. • Regular checking of firefighting equipment. • Daily cleaning, periodic repair and painting of college and library buildings, auditorium, examination hall, classrooms, Girls' common room, staff rooms, office. • Toilets are cleaned twice daily. • Regular cleaning, trimming and deweeding of campus greenery. Dedicated team of workers for maintenance of sports tracks, lawns, flower beds, vegetable patches and trees. • AMC for computer maintenance and related technical support in library. • Annual stocktaking, weeding, maintenance of Withdrawal register, library-users' and visitors' register, discarding of outdated cards, continuous digitization of acquisitions, addition and upgradation of e resources in library. • Monthly digital uploading and notice board display of new library arrivals. • Laboratories are kept under regular scrutiny by maintaining stock register for use and purchase of different equipment to help students in their practical work.

http://www.rksmvv.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	INSTITUTION	29	369470

Financial Support from Other Sources			
a) National	Nill	109	1820500
b)International	Nill	6	39764
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	01/07/2020	350	RKSMVV
DANCE	01/07/2019	60	RKSMVV
SOFT SKILL COMMUNICATIVE ENGLISH	01/07/2019	60	Nill
COUNSELLING	01/07/2020	350	Nill
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Exam Coaching (George School of Competitive Exams)	30	Nill	2	2
2020	Competitive Exam Coaching (RKSMVV)	56	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	20	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	62	BA, BSc	All	Nill	MA or B Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
"Srijani": Cultural Fest Competitions	Institutional	150
Online Sports Quiz	Institutional	60
Lockdown And I: Poster Making Competition	Institutional	16
Sarada Mela: Fundraiser Fete	Institutional	450
College Social	Institutional	300

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	2nd Prize, Poster Making Competition, Revisiting Gandhi in Our Times, RKM Belur Vidyamandira	National	Nill	1	1321821000	RISHKA GHOSH

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

> The college has no registered students' union or council. There are elected Class Representatives (one representative for every ten students) from each year and each department to interact with faculty and administration regarding students' issues. There are two Student Representatives in the Anti Ragging Cell, and two in the Canteen Subcommittee. There is also one Student Representative in the IQAC, selected from the final year students. The class representatives and student volunteers are an integral part of any major college event, like Annual Sports, College Social, Saraswati Puja, or the Annual Cultural Function.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

> Yes

> The Alumni Association of RKSMVV (Registration Number S/IL/18198 of 2003-2004) was established in 2003 with the vision to assist the Alma Mater in its various endeavours and promote the general welfare of the institution along with forging a strong bond between the alumni, current students, faculty and staff and be the support in shaping the institution's future. Objectives:- ? To promote fellow feeling and fraternity amongst the alumni of the College, as well as between past and present students and the teachers/staff members of the college, ? To initiate activities which would be directly or indirectly beneficial to the College, ? To provide relief to the ex-students who are in need of help, ? To hold the Annual Re-union, ? To extend financial support through scholarships, free-ships, prizes and other assistance. Since its inception, the Association has been striving hard to achieve these objectives by all means and measures.

5.4.2 – No. of enrolled Alumni:

> 1000

5.4.3 – Alumni contribution during the year (in Rupees) :

> 18500

5.4.4 – Meetings/activities organized by Alumni Association :

> 1. Annual Reunion – 26th January 2020 2. Annual General Meeting – 26th January 2020 3. Annual Spiritual Retreat - 24th November 2019 4. Ubaacho, an exhibition on women trailblazers, by the NGO Ebong Alap – 18th Fbruary 2019. 5. Students Counselling

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

> 1. Negotiating the 'New Normal' of COVID 19 induced Lockdown - Academic Activities • The institution overcame its early setback due to the lockdown by devising strategies for managing the affairs of the institution especially teaching and learning from July 2020. • Initially students were contacted and WhatsApp groups created, where lecture notes and recorded lectures were shared. • Each department next set up G meets partly using the G suite package of the College and also using own data packs to set up Google classrooms and other e-platforms. • A workshop was held to train teachers on optimum use of the online platform and resources. • Departments kept the Principal duly informed but

determined their own course of action to best address the needs of their discipline. • Different units like the IQAC, the Library, the Student Welfare Committee and the individual departments began using the new e-platforms and conducting mentoring sessions, academic counseling sessions, awareness programmes in earnest throughout the year. • The Principal set up a communication link through WhatsApp with the Class Representatives to ensure timely and regular holding of online classes. . All members of the Faculty shared common departmental emails, and communicated through virtual meetings to continue departmental activities. • Students assignments were set up and graded through G classrooms. 2. Negotiating the 'New Normal' of COVID 19 induced Lockdown - Administrative Activities. • Several email ids were created to for the various committees and subcommittees to function virtually. • The Principal was in constant touch with the committee convenors and departmental heads to carry on the necessary administrative activities, namely Admissions and Examinations. • Meetings were conducted and strategies for admission (already an online process), fees structure re-organizing with view to the Covid 19 situation, examination processing, website management, infrastructural management etc were set up. • The success of these efforts and strategies prove that the institution has a well entrenched system of decentralized and participative management in its functioning. • In a very difficult year with no precedence of total use of e-resources each Faculty and Office staff showed initiative and innovative skill, combining individuality with team work in the true spirit of decentralized and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development Curriculum is set by the University. Teachers keep up with modifications through syllabus workshops and Board of Studies notifications, all the more necessary this year due to changes in academic sessions and examination schedules. Regular mentoring by teachers, frequent unit tests, small student projects, familiarizing of e-resources and increased use of audio-visual teaching resources are some of the measures adapted to help students overcome the hurdles of the unfamiliar virtual teaching-learning mode.
Teaching and Learning	? Teaching and Learning: Regular classes, assignments and continuous evaluation help identify slow and fast learners. Tutorials are so arranged as to encourage the advanced learners, and provide extra support to the slow learners. Class lectures are supplemented by discussions, debates, peer teaching, students' projects and presentations. Attempts are made to follow the lesson plans, circulated at

	the beginning of the semesters, as much as possible. Use of ICT, smart classrooms and audio-visual media has made classroom experience more interactive. Departmental libraries, book banks, the central library are well stocked, including e-resources.
Examination and Evaluation	Continuous evaluation through class interactions, assignments, and Tutorials. Excellent teacher-learner ratio helps interaction and evaluation. In addition to Mid-term Internal exams, all departments hold unit tests throughout the semester. Online mock tests before the end-semester exams proved to be extremely helpful for the students challenged with unfamiliar exam formats and conditions.
Research and Development	Continuous evaluation through class interactions, assignments, and Tutorials. Excellent teacher-learner ratio helps interaction and evaluation. In addition to Mid-term Internal exams, all departments hold unit tests throughout the semester. Online mock tests before the end-semester exams proved to be extremely helpful for the students challenged with unfamiliar exam formats and conditions.
Library, ICT and Physical Infrastructure / Instrumentation	1. The library is open access and completely digitized. High speed internet and WiFi facilities are available at the Internet Resource Centre (IRC) and Computer centre and departmental laboratories. Printing and reprographic facilities are available for students at highly subsidized rates . RUSA 2.0 funds utilized to construct a new building for laboratory based subjects as for renovation of toilets in the college building and hostel buildings. The fund has also been used to increase the library holdings, and for laboratory equipment for Geography and Psychology. 6. Audiovisual room and smart class room used for ICT based teaching learning. Plans for several computers with the last instalment of RUSA funds.
Human Resource Management	The Student Welfare Committee, Anti Ragging Committee, RTI Cell, Grievance Redressal Cell and Internal Complaints Committee function to address students' issues. Students can also register their feedback through the Suggestion Box and the feedback forms. Smaller

	classes and regular Mentoring sessions allow close student-teacher interaction. Counselling facilities are available for students and staff. Institutional support is given to faculty members for attending Faculty Development Programmes like Orientation, Refresher and Short-Term Courses, Summer Schools and Workshops . Workshop on ICT-based teaching for faculty.
Industry Interaction / Collaboration	Efforts are on to collaborate with reputed higher education institutions for introducing career oriented courses. WEBEL, the George School of Competitive Exams (GSCE), and ELTA Global are among the institutes that are currently offering career-oriented courses in the college premises.
Admission of Students	Admission is strictly based on merit, and online. This year, in response to a directive of the Department of Higher Education and WBSU, the affiliating university, the entire admission process was carried out online, with the least possible physical contact. Like the past years, admission criteria and dates were advertised on the college website, as well as on leading newspapers. To help with admission related queries, college help lines were displayed on the website. Queries were also addressed through emails. The admission portal was entirely managed by Brainsdrop, which prepared the list according to the criterion set by the different departments of the College. Pre-admission students' counselling couldn't be held this year, but the departments scrutinised the documents submitted online before the students filled up their university registration forms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	As existing
Administration	E tendering, Funds from Government received through PFMS portal.
Finance and Accounts	Computerized accounts, through AC Soft software. Salary received from Government through HRMS portal.
Student Admission and Support	Online admission, registration and payment. Maintenance of student database through 3S software

Examination	University Registration and uploading of marks are done digitally. The entire exam process, including issuing of admit cards and publication of results, during the lockdown was online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NONE	NA	NA	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	State-Level Workshop On The 'Use of ICT In Teaching, Research And Administrative Practice' In Collaboration With Malda College	NONE	30/08/2019	30/08/2019	50	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Research Methodology	3	17/10/2020	Nill	07
Refresher Course (Calcutta University)	2	10/02/2020	24/02/2020	15

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):				

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Govt. Health Schemes	Provident Fund	College Health Card, Kanyashree, Swami Vivekananda Merit cum Means Scholarship, National Scholarship, Oasis Scholarship (SC, ST, OBC), Aikyashree Scholarship (Minority), Prayambada Birla Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted every year by Auditor appointed by the college. External Audit is conducted annually by Auditor appointed by the West Bengal government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	1250000	Installation of Electric Panel, Advertisement
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6.4.3 – Total corpus fund generated

26229616.98

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, Managing Committee
Administrative	No	Nill	Yes	Managing Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though there is no formal Parent - Teacher Association, there exists continuous and mutually beneficial interaction between the two stake holders. The Principal and IQAC coordinator meet the newly admitted students and their

guardians/parents at the beginning of the session to make them aware of the conventions, rules, and opportunities of the institution. Departments meet the parents and their wards at the beginning, and towards the end of the semester to discuss the performances of the students, and mutually decide on strategies to improve their performances. During the emotionally and financially stressful lockdown period, special care was taken to identify and assist students and their families who were in need of financial support. Parents were personally contacted by the teachers and the Principal for tis purpose.

6.5.3 – Development programmes for support staff (at least three)

NONE

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Upgrading of Office and Library Software. Meticulous planning by RUSA Committee for proper utilization of RUSA 2.0 funds. Increased focus on ICT based teaching learning.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Use of ICT	30/08/2019	30/08/2019	30/08/2019	105
2020	Workshop on Teaching-Learning through G Suite	25/07/2020	25/07/2020	25/07/2020	50
2020	Faculty Workshop on Online Examination	16/09/2020	16/09/2020	16/09/2020	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lockdown And I - Students POster Competition on Domestic	22/07/2020	22/07/2020	70	Nill

Violence During the Pandemic				
International Women's Day Celebration	03/03/2020	03/03/2020	40	Nill
Webinar on "Mental Health During Isolation" By Dr. Rima Mukherjee	11/05/2020	11/05/2020	100	Nill
Voices that Did Not Get Lost - Film and Discussion on Child Sexual Abuse Survivors	19/09/2020	19/09/2020	35	Nill
'Ubacha' - An Exhibition onBengali Female Freedom Fighters	18/02/2020	18/02/2020	200	Nill
International Seminar by Gender Resource Centre In Search Of Gender Identities: Relocating Women In Theory & Practice	14/12/2020	14/12/2020	75	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar	No	Nill

	facility						

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/12/2019	01	Blood Donation	Blodd Shortage	150
2019	1	1	04/12/2019	01	Dengue Awareness	Health	15
2019	1	1	Nill	04	Pandemic Relief	Financial Distress	10
2020	1	1	28/01/2021	01	Menstrual Health and Hygiene Workshop	Reproductive Health	100
2020	1	1	11/10/2020	01	Stationery and health kit distribution to Sunday School Children	Health	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/06/2019	The Prospectus clearly lays down the mission and vision of the institution. Also mentioned are the codes of conduct to be strictly followed by students and hostel boarders. The Prospectus is put up on the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Spiritual Retreat	24/11/2019	24/11/2019	200
Vidyarthini Homa	12/11/2019	12/11/2019	150
Youth Day Procession	12/01/2020	12/01/2020	50

One Day Seminar to mark the 200th Birthday Of Pdt. Ishwar Chandra Vidyasagar	07/02/2020	07/02/2020	150
Onlive Celebration of Independence Day	15/08/2019	15/08/2019	300
Onlive Celebration of Independence Day	15/08/2020	15/08/2020	300
Van Mahotsava	31/07/2019	31/07/2019	100
Participation In Youth Convention To Mark The 125th Anniversary Of Swami Vivekananda's Chicago Address By Rkm Calcutta Students' Home, Belgharia.	22/09/2019	22/09/2019	10
Online Quiz on the occasion of 150 th Birth Anniversary of Mahatma Gandhi	02/10/2020	02/10/2020	24
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a number of intrinsic everyday practices and measures that ensure preservation and enhancement of a green and eco-friendly campus. Some of the green initiatives undertaken by the college are: 1. Environment Cell to plan, initiate and sustain new and existing eco-friendly measures in the college. The Cell also plans events and practices that help towards students' informed awareness and their involvement in environmental activism. 2. Energy conservation: spacious and well ventilated class rooms low energy and LED lights tight seals and elbow hinges on doors of air conditioned rooms to minimize leakage awareness campaign for prudent use of electrical lights and fans regular maintenance of electronics equipments. 3. Use of renewable energy: strong focus on alternative energies, especially solar power solar heating facility in the hostel - two (1500LPD 500LPD) evacuated tube Solar Water Heating System 3KWP Grid Tied Solar Roof Top Power Plant in the main college building is also being considered. 4. Efforts for Carbon neutrality: The vast green campus is itself a low carbon area, which preserves a rich bio-diversity regular plantation of trees and maintenance of adequate greenery use of non-chemical and eco- friendly pesticides and insecticides, and natural fertilizers as far as viable. 5. Waste management and Segregation: Virtually a plastic-free campus sustained campaigns to create awareness of the harmful effects of plastics and to initiate a practice of reusing and recycling use of placards and signs. Interactive Sessions and workshops on Plastic Pollution. A) Segregation at Source: Colour-coded bins to separate biodegradable and non-biodegradable waste compost pits for organic wastes hazardous metallic and glass wastes kept separately and handed over to the kabariwalas. B) E-waste Management: Annual contract with Maple Technologies for regular maintenance of all computers computers are upgraded regularly e-wastes preserved separately to

avoid environmental hazards outdated computers occasionally exchanged for updated ones. 6. Preliminary Survey for Green Audit by eminent environmentalists, Dr. Shantanu Chakraborty and Mr. Debapriya Mukherjee.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: All-round Student Support A large percentage of students come to study here from the remotest corners of Bengal and the adjoining states, and often belong to the lowest income groups. Many are first generation learners and receive absolutely no support from their families. These young women would not be in a position to pursue higher education if it were not for the extensive support-financial and otherwise-offered by the College. The College takes every possible measure, starting from free boarding, education, medical facilities, to financial assistance, to ensure that these girls continue their education. A. Financial Support. ? Provided in the forms of scholarships from govt. and other external sources ? Provided by the Institution, based on the needs of the students. These include freeships and concessions for boarders, prizes and scholarships, one-time cash awards, monthly allowances, book grants, money for stationeries and personal needs, clothes, uniforms, transport, medical emergencies, and even food. ? The Student Welfare Committee has a fund created by the teachers for financial assistance to deserving students. The Committee also generated a special fund for students affected by the Amphan and Covid-related lockdown with generous contribution from ex students and well wishers. Close to a 100 students benefitted from the assistance. ? The Student Welfare Committee currently has a fund that supports needy students to access the online classes by paying for monthly data and buying cell phones. B. Academic support. ? Provided through classroom interaction and tutorial classes specially designed for both advanced and backward students. ? Departmental book banks with the provision for borrowing textbooks for the entire session for students with financial constraints. ? Teacher-mentors interact with the handful of students placed under them at a close personal level, monitor their academic and co-curricular performances, as well as support them emotionally. Boarders are often mentored and guided by their monastic supervisors in the hostels. C. Health Support. ? Regular health awareness and check-up camps held in the College ? Health Cards entitling students to free or highly subsidized medical facilities at Matri Bhavan. ? Free diagnoses and medicines at the charitable Homoeopathy Dispensary run by the institution. ? Doctor-on-call for medical emergencies and First Aid facilities ? Professional counseling facilities (group and individual) are available for students. Psychosocial counseling is also provided through stress management workshops, and gender based awareness and training sessions. ? Effective grievance redressal mechanism like Anti-ragging Cell, Internal Complaints Committee, RTI Cell, and the Student Welfare Committee. D. Psychological Support ? The Mentor-Ward system helps the students cope with their problems, as well as develop a bond with their college. The mentor-mentee groups meet at least once a month for an hour. This helps the mentor monitor their academic and co-curricular performances, as well as mentor and support them throughout their stay in the Co E. Career Support. ? Provided through the spoken English and soft skill development courses, and NET and Public Services competitive exam preparatory courses available at highly subsidized rates. Besides the benefits of the above mentioned mechanisms of student support, the students receive continuous support and exposure about the extended world from their teachers. This close and continuous process of sensitization and guidance gradually transforms the self-conscious girls into confident and self-reliant young women, prepared to face the world. It is a matter of great pride for the Institution to find its past students returning to their alma mater as responsible individuals, professionals and citizens. Best Practice II: Social Service and Outreach The

College, built after the vision and ideology of Swami Vivekananda and the Ramakrishna Sarada Mission, has always believed in imparting holistic education. Students here receive an inclusive value-based training that is not limited to dissemination and acquisition of knowledge, or setting up and achieving career goals. They are taught the immense value of giving back to society in all possible forms, beginning early with their induction to the various kinds of outreach programmes organized by the college and the NSS units. The twin pledges of Be and Make (College Motto), and Not Me, But You (NSS Motto), gear the students towards the direction of selfless social service. The outreach programmes are becoming increasingly relevant in today's world, where children, often products of nuclear families, are taught to focus solely on themselves, expected to excel in every sphere, and become more and more self centered as they join the rat race of cut throat competition. The fiercely competitive society is creating a youth blinkered to everything other than self betterment, self t self promotion, with little concern for the larger society. The outreach programmes try to steer the younger generation away from the self centeredness, inculcate a strong sense of social responsibility and empathy, and direct them towards creating a society based on equality and inclusiveness. Community oriented Programmes: The college has quite a few underprivileged neighbourhoods around its vicinity. The following activities are carried out for the benefit of its members: • Basic Education (for children between 5 and 10 years of age) • Value Education (for girls of the 6-19 age group) • Computer classes for local underprivileged children • The basic needs of the students are taken care of, like books and stationeries, school uniforms, school bags, and nutritional supplements. The children are also initiated to educational tools and physical activities. • Tailoring classes for women from the nearby slums • Charitable dispensary in the College premises, with facility of free health check-up by two homoeopathy doctors and distribution of medicines twice a week. • Miscellaneous welfare activities, like relief work, eye camp, medical camp etc. are also conducted round the year • Every year during festivals, new sarees and garments are distributed among poor local ladies and children. Blankets, umbrellas, shoes, and books and stationeries are also distributed Students of the College regularly volunteer in these programmes. Donation Drive: Beginning September 2014, a collection campaign is organized annually to collect spare clothes, books, toys and stationeries from teachers, staff and students. These are sorted by student volunteers and distributed among the neighbouring slum dwellers. This sharing creates a sense of fellow feeling among the students, and encourages sharing of resources. The Menstrual Health and Hygiene Awareness Programme is a unique community programme conducted by student volunteers. Every year a group of student volunteers meet teen and pre teen girls and their mothers from the neighbourhood, and conduct a Menstrual Health and Hygiene Awareness campaign with posters, presentations, and hands on training on sanitary napkin use and disposal. The workshop includes a doctor to answer the queries of the participants. NSS: A variety of community oriented activities and awareness campaigns have been conducted by the NSS wing of the college, since its activation in August 2019. An Anti-Plastic campaign to arouse a consciousness amongst the local citizens, a Dengue awareness walk and door to door campaign, virtual Covid awareness campaigns, are some of the community oriented activities carried out by the NSS. A programme on the significance of the Republic Day was organized for the neighbourhood children on 26th January 2021. Amphan and Yaas Relief work: During the Covid-induced lockdown, and the aftermath of the supercyclone Amphan, RKSMVV extended help and support to about 500 unprivileged families in the neighbourhood from April to August 2020. Relief, including food and essentials items worth Rs.Two lakhs, were distributed. Organ and Blood donation Awareness and Blood donation Camps: The College organizes a Blood Donation Camp every year to instill a sense of social responsibility among the students. The number of enthusiastic donors has

increased from 50 to 100 since the first of the camps was held in 2015. The camp is now organized by the NSS, the donors include students and teaching and non-teaching staff. The camp is preceded by a motivating Orientation programme on Organ and Blood Donation. The strongest impact of the practice is perhaps reflected in the philanthropic activities carried out by the alumni of the institution, both through the RKSMVV Alumni Association, as well as in individual capacities.. The institution is proud to have created a large body of self reliant and free thinking women, responsible citizens with a strong sense of social duties. Current students coming up with a suggestion to build a Book Bank for their underprivileged juniors, with donated text books and reference materials, is yet another evidence of success.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://rksmvv.ac.in/iqac/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Balancing the Traditional and Modern RKSMVV envisions Education as a true synthesis of Tradition and Modernity, of spiritual and material knowledge. Its goal is to create the modern Indian woman by redefining modernity as a concept that assimilates tradition, or is itself distilled out of tradition. The Institution challenges the concept of modernity as something that excludes all that is traditional and age-old. It rather looks at modernity as an assimilation of pragmatism, intellect, spirituality, and open mindedness, and aims at molding its students along these ideals. A look at the co-curricular activities of a student will point at the synthesis of the traditional and the contemporary. Her day begins with the Morning Assembly and Prayers, but she might have a lecture on Solar Power or Legal Rights of Women, scheduled for the afternoon. While the weekly Value Education classes talk about Indian tradition and culture, morality, spirituality, and ethics, or introduce her to the vast treasure of the Ramakrishna-Vedanta philosophy, training sessions on self-defence against physical assaults, or an intense workshop on child sexual abuse introduce her to gender sensitization. The same synthesis is noticed in the larger events hosted by the College. Seminars are held on topics exploring gender identities, women's movements, development and environment, as on Vedanta, medical ethics and Yoga. Here lectures on Feminism or workshops with acid attack survivors or specially abled children attract the same amount of enthusiasm and interest as do talks on Alternative Energy, or Plastic Pollution or Pandemics. The best evidence of this amalgamation is the great success of the annual Students' Retreat, where motivational speeches and sessions on the philosophical and spiritual heritage of the land are attended by a large number of present and past students, many of whom currently hold responsible positions in public and corporate sectors, schools, colleges and universities. In these alumni, who are efficient mothers and homemakers as well as successful professionals, can one see the true success of the Institution's efforts of blending practical training and moral values.

Provide the weblink of the institution
http://www.rksmvv.ac.in

8.Future Plans of Actions for Next Academic Year

The need of the hour for women is certainly empowerment through financial independence. With this focus, IQAC will concentrate on employability, career counselling and placement opportunities. For this purpose, it will try to introduce a few add on Professional Courses, preferably in collaboration with

other institutes of repute. In keeping with the institutions policy of Inclusiveness, fees will be so structured as to allow students from the lowest income groups to avail of the opportunity. The courses will be open for all young women, including those from other institutions. In addition, the students will continue to enjoy the benefits of highly subsidized coaching for Competitive Exams Training will be provided to meritorious students, past and present, to help them crack NET, SET, or such other academic entrance exams Apart from the goals mentioned above, IQAC will also work towards implementing the following: Green Campus, with focus on a Plastic free environment, and increased awareness and use of alternative energy , Green Audit Academic and Administrative Audit Online feedback from all stakeholders, and Student Satisfaction Survey