YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RAMAKRISHNA SARADA MISSION VIVEKANANDA VIDYABHAVAN
• Name of the Head of the institution	PRAVRAJIKA VEDARUPAPRANA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03325513452
• Mobile No:	8240795988
• Registered e-mail	RKSM.COLLEGE@GMAIL.COM
• Alternate e-mail	RKSM.OFFICE@GMAIL.COM
• Address	33 SRI MAA SARADA SARANI DUM DUM
• City/Town	KOLKATA
• State/UT	WEST BENGAL
• Pin Code	700055
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**WEST BENGAL STATE UNIVERSITY**
• Name of the IQAC Coordinator	**DR CHAITI MITRA**
• Phone No.	**03325513452**
• Alternate phone No.	**9830543476**
• Mobile	**9874182275**
• IQAC e-mail address	**IQAC@RKSMVV.AC.IN**
• Alternate e-mail address	**chaiti.mitra@rksmvv.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rksmvv.ac.in/wp-content/uploads/2022/03/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://rksmvv.ac.in/naac_files/4.%20(Part%20A)%20AC%2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**74.50**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.07**	**2016**	**16/12/2016**	**15/12/2021**

6.Date of Establishment of IQAC	**10/12/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RKSMVV	**RUSA 2.0**	**RUSA**	**2018**	**20000000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	07	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiated the introduction of Career-Oriented Professional courses for current and past students, in collaboration with reputed institutes like Sister Nivedita University and ELTA Global. 2. Ensured continuation of regular online classes and examinations during the lockdown period. 3. Organized academic and cocurricular activities like seminars, workshops, competitions, extension lectures, invited lectures and special talks, webinars, outreach activities and exhibitions in spite of the lockdown. 4. Continued to support students by coordinating with the Student Welfare Committee in organizing online counseling sessions, and planning, raising and disbursing funds. 5. Organized an International Symposium on "Medical Ethics" in collaboration with the department of Philosophy, an International Webinar in collaboration with the Gender Resourse Centre, RKSMVV and Centre for Studies in Social Sciences, Calcutta (CSSSC).“In Search of Gender Identities: Relocating Women in Theory and Practice", followed by a month-long Departmental Lecture Series on gender-related issues, and an ICPR sponsored National Webinar on 'Yoga In Theory And In Practice' to celebrate International Yoga Day.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Measures to regularize academic, cocurricular, extra curricular, and administrative activities during the Covid- induced lockdown	Planning, executing and overseeing academic activities, including Extension Lectures, Webinars, Online Workshops, Cultual Competitions and Online Yoga classes. Also meticulously planning online classes, examinations and admissions with the office and related subcommittees. Continuation of Online Competitive Exam Coaching , and Communicative English classes.
Extended outreach and student support during Covid induced lockdown	Covid and Amphan relief worth Rs. 2,00,000/. Regular awareness and counselling programmes held. Student Welfare Committee encouraged to organize donation, phone and data support for affected students and their families. NSS campaigns, both physical and virtual
Extension of infrastructure	As planned with RUSA 2.0 funds
Organizing at least one International Seminar	International Webinar, "In Search of Gender Identities: Relocating Women in Theory and Practice" on 14th December 2020; followed by a month-long departmental lecture series on related issues, in collaboration with the Gender Resource Center and Centre for Studies in Social Sciences, Calcutta (CSSSC). Work in progress on a Volume of articles by speakers and invited contributors. An International Web - Symposium on Medical Ethics, with the department of Philosophy, on 29th August, 2020.
Academic Audit	Could not be completed under

	lockdown conditions
Green Audit	Could not be completed under lockdown conditions
Professional and Career Oriented Courses	MoU with Sister Nivedita University for Hospital Management and PR & Advertising; Collaboration with ELTA Global, for Communivcative English Training, and for Online Certified Course on
Career Oriented Training	Youth Employment Programme by TCS (CSR Project), followed by placements for selected trainees. Online Coaching for Competitive Exams.

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
RKSMVV Managing Committee	26/09/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2023

15.Multidisciplinary / interdisciplinary

The institution is bound to follow the prescribed CBCS syllabus framed by the parent university, and enjoys practically no freedom to introduce any course in addition to the main academic syllabus. However, keeping in mind the institutional vision-mission of whole-person education for students, a number of add-on value based and professional certificate and diploma courses have been introduced and planned:

1. Certificate Course on Value Education, Yoga, Dance, and Soft Skills (Communicative English). Computer course could not be offered during the Pandemic period.

The following courses are to start from January 2022:

1. Post Graduate Diploma on Hospital Management with Sister Nivedita University, Kolkata.

2. 6 month Certificate Course in Psychiatric Counseling

3. Computer Training Course (NSDC certified) with Sri Sarada Math - Rasik Bhita

5. 2 credit Certificate Course on "Indian Knowledge System" with Academy of Research for Cultivation of Indian Sciences (ARCIS), under Kavikulaguru Kalidas Sanskrit University, Ramtek.

A good practice of the institution to promote Multidisciplinary / interdisciplinary approach is the designing and introduction of a 2 credit Skill Enhancement Course (SEC) on Yoga. The course has been approved by the parent university, WBSU, and is offered to 3rd and 4th semester students of the college.

The college works continuously towards achieving its vision and mission to offer a holistic and multidisciplinary education. With regards to the areas of community engagement and service, year round outreach activities are carried out, but not as credit based courses. For Environmental education, a 2 credit Ability Enhancement Core Course (AECC) is offered to all first semester students. The Value Education Certificate Course is offered to all students from all 3 years.

16. Academic bank of credits (ABC):

With regards to ABC, Institution has to follow the directions of the parent university, and is not in a position to create an ABC.

17. Skill development:

Computer and Communicative English Training offered to inerested students.

A course on Geo Informatic System (GIS) is offered to students of the department of Geography.

The following vocational courses are planned from January 2022:

1. Post Graduate Diploma on Hospital Management with Sister Nivedita University, Kolkata.

2. 6 month Certificate Course in Psychiatric Counseling

3. Computer Training Course with Sri Sarada Math - Rasik Bhita. The course components are approved by the National Skill Development Corporation (NSDC).

Of these courses, the GIS Course is designed as extensions of the prescribed syllabi to integrate it with the curriculum.

The Value Education Certificate Course, a unique feature of the college curriculum, is entirely designed and taught by the monastic members of the institution. The students are introduced to the basic concepts of universal values and ethics, as well as to the lives and teachings of socio-religious thinkers and philosophers.

The Certificate Course on Yoga, and the 2 credit SEC on Yoga are designed to introduce students to both the benefits as well as philosophy of this ancient holistic tradition.

College regulary conducts Competitive Exam Coaching classes to prepare the students for the job exams.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In accordance with the student demography, classes are bilingual, Bengali and English are both used by teachers and students. Students also have the option to write their exams either in Bengali or English.

Following WBSU instructions, Sanskrit Honours papers are to be answered in Sanskrit, using the Devanagri script.

In addition to the courses on Yoga, Bhagvadgita, and the compulsory Value Education Course, the college has taken plans to make the students of the department of Sanskrit be well versed in Spoken Sanskrit.

An Online Certificate Course on "Traditional Texts: *Srimadbhagavadgita* is being planned

The Certificate Course on Yoga, and the 2 credit SEC on Yoga are taught physically, in the offline mode. During the lockdown, these were held online.

The institution has always focused on the aim of building up

responsible citizens, morally and ethically aware. It tries to inculcate a sense of values rooted in traditional culture in its students through all its activities. An instance of good practice in this area would be the Spoken Sanskrit initiative, which, on the one hand, prepares students to face university exams, while on the other, introduces them to the vast treasure trove of the language, tradition and culture of ancient India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution follows the guidelines and curricula of the parent university, WBSU. The programme outcome and respective course outcomes formulated by the departments are displayed on the institution website. The teaching-learning activities are carried out in adherence to these as far as practicable.

20.Distance education/online education:

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The add-on course on Diploma in Geo Informatic System (GIS) is offered in online mode.

 During the lockdown period, all regular classes were held online, following a revised timetable. The G suite platform was provided by the college.

Yoga classes, Communicative English, and Competitive Exam Coaching were also held online.

Extended Profile

1.Programme

1.1   **466**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **424**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **354**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **96**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **56**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **33**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**466**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**424**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**354**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**96**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**56**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	33

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	50
4.2 Total expenditure excluding salary during the year (INR in lakhs)	Rs18,77,543.00
4.3 Total number of computers on campus for academic purposes	38

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The institution follows the curricula determined by its affiliating University, the West Bengal State University.**
- **Meticulous academic planning is carried out primarily through the following: i) The Academic Calendar, prepared by the Academic Subcommittee at the beginning of the academic session closely following the Academic Calendar set by WBSU, and also includes the extra-curricular activities of the college. ii) Central and Departmental time tables.iii) Departmental lesson plans. These are prepared well in advance, and are strictly adhered to, to ensure timely completion of syllabi, and holding of internal exams, as projected in the Academic Calendar.**
- **Academic Calendar,and Departmental Time Table and Lesson Plan are made available to students at the beginning of each semester.**
- **The CBCS pattern involves Continuous and Comprehensive Evaluation (CCE). Tutorials, class and home assignments,**

- Midterm internal assessments help document academic progress and lacunae.
- Teaching plans are modified if necessary (as during the Covid-induced lockdown),to enable students prepare better for examinations.
- Students' attendance records are meticulously maintained.
- Attendance records and Internal assessment awards are digitally uploaded on the university portal, back copies are duly maintained and documented.
- Regular meeting of Heads of the departments with the Principal are held to discuss academic planning and progress.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://rksmvv.ac.in/naac_files/AC%2020-21%20(1)_1.1.1.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the college is prepared at the beginning of every academic year in correspondence with university academic calendar. The Academic Subcommittee, in consultation withthe IQAC coordinator and the Principal, prepares the calendar, adhering to the university directives and plans as far as practicable. The Academic Calendar reflects the academic plan of the college, marking the commencement and end of semesters, alloting an approximately 15 day window to hold the mid-term Internal Assessments, and marks the dates of the End-Semester exams following the university directives.

The CBCS curricula are so designed that the student performances are evaluated throughout the semester. Apart from the mid-term Internal Assessment and End-Semester examinations, there are various ways in which student progress is assessed. Class interactions, class and home assignments, tutorials, unit tests, group projects and presentations are some of the methods adopted.Internals include written tests, power point presentations and term papers. Student research projects are encouraged, and are particularly designed to develop their research skills as well as build up public speaking and presentation skills.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://rksmvv.ac.in/naac_files/AC%2021-22%20(1).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

628

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

628

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Almost all the subjects integrate cross cutting issues related to Gender, Human Values and Ethics, Environment and Sustainability.

The institutionmakes an effort to expand the definition and scope of education beyond the classroom by engaging the students in several co-curricular and extra-curricular activities, and also orienting them towards service learning and value based education by being inducted into the numerous outreach activities carried out by the institution.

Ever since its inception, the college has been offering a meticulously planned Value Education course to all students. It

has now been upgraded to a Certificate Course with a well
structured syllabus and examinations.

The NSS wing regularly participates in State level outreach
activities, and at the institutional level, meticulously observes
days of social and national importance as Gandhi Jayanti, Republic
Day, Independence Day,International Yoga Day, World Aids
Day,Swachh Bharat Abhiyan, etc. Annual Blood Donation camps are
held every year, this year they couldnot be held due to the the
pandemic-induced lockdown.

The ICC and GRC hold workshops and interactive lecture sessions on
gender issues.Annual Vanmahotsav is held to inculcate
environmental values and ethics in young minds. Students make
presentations on environmental issues, and celebrate nature
through poetry, music and dance.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

186

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	*View File*
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	*View File*
Any additional information(Upload)	*View File*

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	*View File*
URL for feedback report	https://rksmvv.ac.in/naac_files/1.4.2-%20(feedback%20process%20of%20the%20Institution)%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

810

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

162

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. An excellent student-teacher ratio makes it possible for teachers to identify advanced and slow learners at an early stage. This was executedthrough online mode in 2020-21 with the help of Google Meet and Classroom, Zoom, E-mail, Whats app etc.

2.Tutorials, Remedial classes, Mentoring, and Personal Counseling are effective methods to address the weaknesses and strengths of learners. Students are divided into small groups to be tutored and mentored by their teachers. Special attention is paid towards developing their writing skills, keeping in mind the word and time limits of their examination and answers.

3. Availability of teachers outside class hours, and a cordial teacher-student relationship encourage interaction, kindle interest in the subject, and result in perceptible improvement.

4. Academic Calendar, detailed Lesson Plans are made available to the students at the beginning of each session to familiarize them with the courses and texts. Course outcomes available at the website also help them prepapre for the end semesterexams.

5. Regular departmental meetings and Parent-Teacher meetings greatly help in assessing progress and/or the lack of it. In serious cases parents are taken into confidence, and support extended in the form of in-house counseling and careful mentoring.

6. Students' research projects and student seminars are an effective means of identifying an advanced learner's potentiality. Those thus identified are specially groomed towards academic research.

File Description	Documents
Link for additional Information	https://rksmvv.ac.in/iqac/#parentVerticalTab8
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
424	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Class room teaching is primarily conducted through the chalk and talk method, but efforts are made to make the sessions as interactive as possible and especially in the lock-down period through the online method.

2. Participative learning is encouraged through class discussions on pre-assigned portions, group assignments.

3. Power point presentations are effectively used to customize the lessons.

4.Tutorials and practical classes are spaces where students can participate more actively.

5. Field trips, excursions, expositional tours, and the various outreach programmes run by the college provide learning opportunities and experience to the students beyond the confines of the classroom, often encouraging them to think out of the box, take independent decisions, thus bringing out the leadership potentialities in them.

7. Project works and presentations form part of the CBCS curriculum. These self-study assignments train students in independent research, develop their critical and analytical

thinking, as well as enhance their communication skills and confidence.

8. Regular seminars and workshops, with experts keep students updated, broaden their outlook, and encourage them to think critically. Student seminars work towards enhancing their communication skills and exposure to matters outside their prescribed texts. Several online web talks and seminars were organized to keep the students motivated during the lockdown period.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://rksmvv.ac.in/newsletters/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Class lectures and discussions are supplemented with PPt presentations, Youtube videos and documentaries, maps, and films.
- The College has computer labs, AV rooms and and smart classrooms with overhead projectors.
- Library is fully computerized with ILMS software KOHA 18.11 Web Version.
- INFLIBNET NLIST program is used for Electronic Resource Package of e journals.
- Adequate number of computers with Internet Service
- Institutional Repository is maintained using KOHA software.
- There is an Internet Resource Cetnre (IRC) in Library, with computers and high speed internet connection.
- Photocopying and scanning facilities are available.
- During the Covid 19 pandemic, all classes and examinations were held online, through a dedicated G Suite platform. Extensive use of e-resources was made during the lockdown period.
- The entire Admission process, including verification of relevant documents and University Registration, was concucted online.
- Departmental Extension Lectures, Webinars, Workshops, Web Talks (State, National and International level) were held online, through Zoom and G Meet.
- Virtual Sports Quiz, Cultural Competitions, Counseling

Sessions were held online, with enthusiastic participation of students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rksmvv.ac.in/online-teaching-learning/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26/27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

572

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment in CBCS consists of Attendance, Written Tests, Assignments, Short Research Projects, PPT Presentations, etc., for all CC, GE, SEC, DSE and AECC Courses.

Attendance records are strictly maintained, even during the online classes. Defaulters are given timely reminders to help them make up their losses.

Evaluated scripts, both of Internals and Class tests, are shown to the students.

The Principal meets the departments after the Internal evaluations are made. If felt necessary, Parent Teacher meetings are held to ensure parental involvement and guidance at home.

Student performances are evaluated continuously throughout the semester. Apart from the mid-term Internal Assessment and End Semester examinations, the earlier practice of regular class tests has been preserved, which helps clear concepts and write to the point answers. Class interactions, class and home assignments, tutorials, unit tests, group projects and presentations are some of the other methods adopted. Teacher-mentors discuss the evaluation outcomes with their mentees and guide them to overcome their weaknesses.

Students are also encouraged to present papers in student seminars, which are particularly designed to develop their research skills as well as build up public speaking and presentation skills.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://rksmvv.ac.in/naac_files/2.5.1-%20(link%20for%20addl%20info)%20AC%2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There exists a well placed Grievance Redressal mechanism in the college. Aggrieved students can approach their teachers, or the Principal at any time. They can use the prominantly placed Suggestion Box to submit their grievances anonymously if they so wish. However, grievances related to internal examinations are rare because wherever permissible by the University, evaluated scripts are shown to the students, and marking patterns are clearly explained.

Before the uploading ofthe Internal Assessment marks on the University website, moderation and scrutinies are done at the departmental level to avoid any slippages.

Probable dates of examinations are mentioned in the Academic Calendar which is shared with students on the day their semestar begins. Unavoidable changes in schedule are announced well in advance to allow students to adjust to the changes.

In case of further grievances the students can avail of the RTI facilities through the RTI Cell of the college.

Grievances related to external examinations are formally placed before the Controller's department of university which are addressed in due course of time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://rksmvv.ac.in/wp-content/uploads/2023/03/Grievance-Redressal-Policy-Statement.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Following the Programme Outcomes specified by the University, the Programme Specific Outcomes (PSO) and the detailed Course Outcomes (CO) are formulated at the departmental levels, during syllabus allocation meetings in the beginning of each academic session.Individual lesson plans are then prepared accordingly.At the Orientation lectures by the Principal and the Heads of Departments,newly admitted students are sensitized about the academic, socio-cultural and ethical scope of the syllabus and the rationale of the structure. The CO, PSO and PO are gradually made clear to students as the classes progress.This helps the students to plan for the internal and end-sem exams, while being aware of the larger, wider scope of their syllabi. The Website displays the POs, PSOs and COs enabling students to make effective academic and career choices beforehand.

Several departments conduct Mock-Tests to gauge student progress and their preparation for the end sem exams.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://rksmvv.ac.in/naac_files/2.6.1%20-%20paste%20link%20for%20addl%20info.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment Of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes are evaluated by the College on three levels:
individual interaction between students and teachers;
departmental;and institutional.

Faculty members communicate with the students at an individual
level. Continuous assessment in classroom through class
assignments and discussions, quiz, home assignments, debates and
discussions, seminar presentations, paper-writing etc. also help
in evaluation of students.

Student performance is discussed in departmental meetings where a
general assessment is made of a batch of students and
improvisations or modifications in teaching learning process are
discussed.

Suggestions/ solutions discussed at the departmental level are
conveyed to the Principal in meetings held separately with each
department, in the Academic subcommittee and in other college
faculty meetings.

The Placement Cell of the College arranges for seminars, webinars
and workshops on job opportunities.

These help enhance the employability consciousness among students
which in turn helps the Placement cell to identify student
specific requirements and arrange campus placements accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://rksmvv.ac.in/naac_files/2.6.2%20(Paste%20link%20for%20addl%20info)%20Feedback%20on%20Online%20Teaching%20&%20Learning%20(English).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

96

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://rksmvv.ac.in/wp-content/uploads/2022/06/Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rksmvv.ac.in/naac_files/2.7.1%20-%20analysis%20report%20of%20student's%20overall%20feedback.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`10000`

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`01`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://rksmvv.ac.in/rksmvv-research-grant/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

59

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

27

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

One of the primary aims of the college is to inculcate a sense of social responsibility. Students enthusiastically participate in outreach activities like Blood Donation Camp, Health Camp, Donation Drive, which could not be carried out due to the lockdown situation. However, the NSS volunteers and the Student Welfare Committee carried out sensitization campaigns and relief work to help those in need.Online campaigns on Covid Protocols, Yoga for fitness, Poster Competition on Domestic Violence during the lockdown period titled "Lockdown and I"were some of the efforts made by the students towards sensitization to social issues. The NSS volunteers distributed notebooks, pencils, pencil bags, health drink sachets to children from the nearby slums on the occasion of Republic Day, after a short interactive session on the significance of the day.

The college authorities distributed food items, clothes, mosquito nets and such other necessary items worth Rs. 95,000 to the distressed people from the neighbourhood as part of the Amphan and Covid relief mission, between April and August, 2020.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/outreach/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

262

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The sprawling 10.82 acre campus houses two academic blocks, a spacious auditorium, a separate examination hall, and the central library, among other physical facilities conducive to the teaching-learning activities.

All classrooms (44) and laboratories (6) are well ventilated with spacious seating arrangements. Classrooms are equipped with black/green boards, and power sources for use of electronic aids like laptops and projectors.

Muktiprana Sabhagriha, the 450-seater, air-conditioned college auditorium is used forspecial lectures, inter-departmental seminars, workshops,national seminars and conferences.

Swamiji Bhavan, the lecture-cum-examination hall, with seating capacity of 300, often doubles as a venue for college events, seminars and workshops.

The air-conditioned Audio-Visual room, seating about 25 students, fitted with a digital projector, a computer and a modern audio system, is used for seminar presentations and digitally aided classes and film screenings. The larger Smart Classroom holds about 50 students.

The computer laboratory, with 38computers with uninterrupted wifi facilities,used for digitally aided classes.

High speed internet facilities are availablein the cyber room and the library, staff room, and office. The IRC at the library offers browsing, and printing facilities to students. Reprographic facilities at reasonable rates are available for the faculty, students and non-teaching staff.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://rksmvv.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college believes in holistic development of its students. In addition to intellectual growth, much attention is given to the students' physical and mental health. The sprawling green campus with an open sports arena, running tracks and badminton court encourage students to practise the year round. Annual sports is among the much awaited events.

Yoga is compulsory for all students of the college. An hour is devoted to yoga as part of the academic routine for students of all the three years.

Muktiprana Sabhagriha, the 450-seater, air-conditioned college auditorium, serves as the venue for all cultural programmes,competitions, and fests and exhibitions.

Swamiji Bhavan is the lecture-cum-examination hall, with seating capacity of 300,often doubles as a venue for college events, seminars and workshops.

Students spend their free hours in the spacious Common Room to browse through magazines and newspapers, play carom, chess and other improvised indoor games, or chat and relax with friends. They also enthusiastically display their creative ideas on the Activity Board provided here.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rksmvv.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rksmvv.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17,10,335.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a collection of more than 20000 books and 264 bound journals as on 31st March 2021. It is a well-equipped fully automated library. Library functions are fully automated through open-source library management software 'Koha', version21.05.08.000, which has been installed on a cloud-base. Koha offers WEB-OPACfacilities to users, who can place requisitions, renew, view search history by logging into their account under the new purchase tab. Digitized University question papers are also accessible. The college library is a member of NLIST Program of the UGC-INFLIBNET Centre for the purpose of accessing the electronic resources. The library has also subscribed to Sage Journals which are also available for our readers from library's e-resource section. Books are classified according to "Dewey Decimal Classification" 22nd edition with an

aim to putting updated classification number on the documents for specific classification on different micro subject. At present, the library has a research and resource centre on Women Missionaries of the Ramakrishna order. The library also has a separate Gender Resource Corner.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://opac.rksmvvlibrary.org.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

83991.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

04

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

At present there are are 38 computers used by students, staff and faculty. High speed internet (100mbps) is available through wifi in the college building and library.

Annual Maintenance Contracts (AMC) for computers are made.

For smart classrooms and the audio visual room equipment, technical support is used as and when needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rksmvv.ac.in/infrastructure/

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6,87,816.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance of computers, reprographic machines, water purifiersand water cooler, Annual Maintenance Contracts (AMC) are signed. During the Pandemic period, most physical facilities were not in use, hence the contracts were on hold.

For smart classrooms and the audio visual room equipment, technical support is used as and when needed.

Firefighting equipment.are checked periodically.

Daily cleaning, periodic repair and painting of college and library buildings, auditorium, examination hall, classrooms, Girls' common room, staff rooms, office are done. Toilets are cleaned twice daily.

Regular cleaning, trimming and deweeding of campus greenery,

maintenance of sports tracks, lawns, flower beds, vegetable patches and trees are done by a dedicated team of workers.

For library, AMC for computer maintenance and related technical support is provided for. Annual stocktaking, weeding, maintenance of Withdrawal Register, library-users' and visitors' register, discarding of outdated cards, continuous digitization of acquisitions, addition and upgradation of e resources are done. New library arrivals are displayed on library notice board and through monthly digital uploading. Laboratories are kept under regular scrutiny by maintaining stock register for use and purchase of different equipment to help students in their practical work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rksmvv.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://onlinerksmvv.in/acs/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has no registered students' union or council. There are elected Class Representatives (one representative for every ten students) from each year and each department to interact with faculty and administration regarding students' issues.

There are two Student Representatives in the Anti Ragging Cell, and fourin the Canteen Subcommittee.

There is also one Student Representative in the IQAC, selected from the final year students. The class representatives and student volunteers are an integral part of any major college event, like Annual Sports, College Social, Saraswati Puja, Donation Camps,or the Annual Cultural Function.

The hostel boarders play an important role in the smooth running of the daily affairs. There is a Hpstel Prefect in each of the buildings, and responsibilities are shared among 'Ministers' - students in charge of various sections, like Food, Study, Shrine, etc.

File Description	Documents
Paste link for additional information	*https://rksmvv.ac.in/student-welfare-committee/*
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of RKSMVV (Registration Number S/IL/18198 of 2003-2004) was established in 2003 with the vision to assist the Alma Mater in its various endeavours and promote the general welfare of the institution along with forging a strong bond between the alumni, current students, faculty and staff and be the support in shaping the institution's future. Objectives:- a) To promote fellow feeling and fraternity amongst the alumni of the College, as well as between past and present students and the teachers/staff members of the college, b) To initiate activities which would be directly or indirectly beneficial to the College, c)To provide relief to the ex-students who are in need of help, d)To hold the Annual Re-union, e)To extend financial support through scholarships, free-ships, prizes and other assistance. Since its inception, the Association has been striving hard to achieve these objectives by all means and measures.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution believes in a holistic approach towards education, aiming at an all round development of its students, in addition to self sufficiency and self reliance.

Conscious of the needs of the changing times, it has included in the courses and programmes offered, professional and skill based courses designed to improve employability and life skills, along with the basic curriculla which focuses on knowledge and applications.

Outreach programmes are conducted the year round to inculcate accountability, values and responsibilty.

The administration of the institution is so designed as to enable efficient planning, execution and assessment of the programmes. The IQAC and Managing Committee strategize, plan and implement with the Principal at the helm. The departments and a number of committees, like the Academic subcommittee,cells and Teachers' Council subcommittees work with the Principal and IQAC.

Departmental discussions, mentoring and counseling sessions, career counseling seminars are organized to enable students identify their interests, requirements and develop their acumen.

Institutional facilities and financial assistnce is made avaiableto students to help them pursue their goals. The Student Welfare Committee is particularly proactive in this matter.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/iqac/#parentVerticalTab2
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In a very difficult year with no precedence of total dependence on e-resources,faculty and staff showed initiative and innovative skill, combining individuality with team work in the true spirit of decentralized and participative management.

July 2020 onwards, new innovative startegies were adopted under the able guidance of the Principal to negotiate the COVID induced Lockdown.

Initial WhatsApp groups,where lecture notes and recorded lectures were shared, were followed by regularized online classes using the G suite package of the College.

A workshop was held to train teachers on optimum use of the online platform and resources.

Different units like the IQAC, the Library, the committees and cells, departments - began using the new e-platforms and conducting mentoring and counseling sessions, awareness programmes, and co-curricular activities.The Principal was in constant touch with the committee convenors and departmental heads to carry on the necessary administrative activities, namely Admissions and Examinations.

The Principal set up a WhatsApp group with Class Representatives to ensure timely and regular holding of online classes. Students assignments were set up and graded through G classrooms.

Success of these efforts prove that the institution has a well entrenched system of decentralized and participative management in its functioning.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/naac_files/6.1.2%20-%20(paste%20link%20for%20addl%20info%20)%20QAC%20Meeting%202020-2021.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The academic activities of the college are strategized and implemented by the Principal along with the Academic Subcommittee and the IQAC.The following strategies are adopted to monitor and evaluate policies:

Regular IQAC, committee and departmental meetings.

Feedback from students and parents. Parent-teacher meetings at the end of each semester.

Regular interaction of the Principal with faculty members of the departments.

Infrastructural maintenance and addition.

The current session was a challenging one, with the lockdown necessiating a number of changes, both in strategies and implementation.The greatest challenge was continuation of teaching learning activities, as campuses were completely shut down.There were several problems like connectivity issues, lack of digital infrastructure on both ends, hesitation to adapt to thenew online system.Each department prepared its own academic plan in consultation with the Principal. Attendance records were maintaned, internals arranged virtually. Online student mentoring and counseling facilities were arranged. Tutorial and remedial classes were held. Taking advantage of the digital platform, webinars and lectures by resource persons outside the city/country were arranged.IQAC arranged faculty workshops on online examinations and teaching through the digital platform subscribed by the college.SWC arranged for financial assistance for phones and data recharge for needy students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rksmvv.ac.in/iqac/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As illustrated by the organogram, the institution follows a democratic and participative management policy in academic and administrative matters. The strategic planning of is done by the IQAC, presided by the Principal. If and when necessary, decisions are ratified by the Managing Committee. The IQAC supervises the overall implementation of policies, implementation is done with the help of faculty and staff, grouped into small units.

The units include the academic departments under their respective Heads, the committees under their Conveners responsible for various aspects of academic administration, including co-curricular and extracurricular activities.

The Librarian, with the Library Committee manages the intellectual resources, digital and physical.

Non-teaching Office Staff act as extension of the Principal's Office and manage student affairs and accounts.

Academic assistants help in laboratory management and ancillary work.

The Hostel Superintendents (Monastic members) act as the coordinating authority for all affairs relating to residents of the UGHostel.

The College maintains campus discipline through special cells e.g Grievance Redressal Cell, Anti Ragging Cell, Internal Complaint Committee and the RTI Cell to direct academic dispute of a legal nature.

File Description	Documents
Paste link for additional information	https://wbxpress.com/files/2014/08/WBSU-Act-2007.pdf
Link to Organogram of the Institution webpage	https://rksmvv.ac.in/naac_files/6.2.2%20(%20Linl%20to%20organogram)%20ORGANOGRAM%20OF%20RKSMVV.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All employees avail of the General Provident Fund, as well as an easy loan facility from the GPF.

The teaching staff enjoy the benefit of the govt. health scheme.

Eligible non teaching staff receive festival bonus as per govt. orders.

Medical Leave of 20 days per year with full pay is available to all employees.

Maternity Leave and Child Care Leave are available at Principal's discretion.

Special Quarantine Leave was made available in case either the employee or his/her family members were affected by COVID 19.

File Description	Documents
Paste link for additional information	https://wbhealthscheme.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal regularly meets the office staff, librarian and faculty members, which ensures a continuous appraisal of performance.

Attendance register for all employees with detailed records of hours spent, classes alotted and taken, other administrative and departmental duties performed, invigilations, and leaves taken. Leave applications submitted to Principal's office for month-end verification.

Leave Committee periodically verifies all leave applications to ensure that no anomaly occurs regarding the number of leaves admissible and taken.

Service Book Committee oversees regular updation of physical Service Book.

IQAC verifies all data and annexed documents in the CAS papers to ensure fairness in career advancement.

Teachers have kept records of the online classes on an Excel format provided by the college in lieu of the physical class registers.

Student feedbacks are taken on curricullum as well as individual teachers' performance (though could not be done this Pandemic year). Principal goes through Students' Feedback reports and ensures redressal when required. During the lockdown period, the Principal was in regular touch with all students through WhatsApp groups and virtual meetings.

End sem dpartmental meeting on lesson plan and syllabus coverage, help assess both student and faculty performance.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/iqac/#parentVerticalTab7
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Internal financial audit is conducted every year by Auditor appointed by the college.

External financial audit is conducted annually by Auditor appointed by the Government of West Bengal.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/wp-content/uploads/2023/07/6.4.1-Paste-link-for-addl-info-Audit-Certificate.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

68000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is mainly dependent on student fees and governmental grants. A budget is prepared at the beginning of the financial year, and applications are made to the various schemes of the state and central government.

The institutions takes utmost care to ensure that the students avail of all scholarships, government and private, freeships and other financial aids.

Institutional and individual donors are also approached for funds.

Registration fees are charged during seminars and ancillary expenses are met from there, though this was not possible during the current Pandemic session.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/prizes-grants-and-scholarships/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The students were finding it difficult to adapt to the new, remote system of teaching, or concentrating during the lockdown. The IQAC adopted certain strategies aimed at resumption of regular academic work.

Several factors were focused on:

1. Mental health: Counseling carried out through mentoring, group counseling and individual sessions with professional counselor, poster competition and presentation "Lockdown and I". Earlier webinar for faculty and satff on coping with the lockdown.

2. Continuous communication: Principal's WhatsApp group with students, discussion of issues at IQAC meetings.

3. Connectivity: Funds arranged to pay for phones, connections, and data recharge. Also financial support wherever required.

4. Familiarization with the virtual mode: Institutional subscription to gsuite package.2 workshops for faculty and staff for familiarization with the features, including online examinations.

5. Webinars: Taking advantage of the virtual mode, a number of webinars, workshops and lecture series were organized. Students and faculty (including those from other institutions) could interact with academics and experts from other parts of the country, and outside it, who would otherwise not be accessible.

6. Administration: All meetings were held on the virtual mode,

including those with the Managing Committee, guardians and collaborators.

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Continuation of academic and administrative activities and ensuring the desired standard was the greatest challenge before the IQAC during the severe disruption created by the pandemic and ensuing lockdown.The IQAC reviewed the situation after the lockdown and identified the areas that needed strategic planning.

Initial unpreparedness and lack of adequate infrastructure, namely device and connectivity, hindered regular online classes. IQAC took the initiative to familiarize teachers with the Zoom and G suite tools through workshops, which clearly motivated them and resulted in regilarization on the new teachig-learning system.

Departments were provided with attendance sheets and with the freedom of choosing convenient class hours beyond the college time table.

Teachers were also encouraged to make teaching-learning more interactive and ict based, like using PPTs and AVclips in placeof boardwork. Online student projects and presentations were assigned to ensure student engagement.

The departments redesigned the lesson plans acoording to the revised syllabus provided by the university, and cleared the backlogs. Tutorials and mentoring were stressed keeping in mind the students' mental states.

The Principal, with the help of the IQAC supervised the entire redesigning of teaching methods. The results were visible in the results

File Description	Documents
Paste link for additional information	https://rksmvv.ac.in/feedback/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://rksmvv.ac.in/iqac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college strives hard to instil a sense of equality, self respect and self reliance in the young women who enter the college at an impressionable age. To focus on gender parity, the college organizes several events like talks, workshops, film-shows, seminars, awareness programmes to expose and sensitize the students towards gender-centric issues, including that of transgenders and the LGBTQ community.

Even when normal activities were impossible, the Gender Resource Centre and ICC of this college managed to organize online events, competitions, interactive sessions with activists and academics

working in this sector. Particular attention was paid to the
mental health of the young girls, many of whose physical safety
was threatened due to the lockdown. An ICSSR sponsored online
international webinar titled "In Search of Gender Identities:
Relocating Women in Theory & Practice", and related lecture series
by the Gender Resource Centre exposed the participants to the
gender question from all possible angles. Sessions on domestic
violence, child sexual abuse, etc. organized by the ICC,
counseling sessions for students to fight depression held by SWC,
are some of the measures towards gender sensitization.

The mentors, too, played an important role in addressing sensitive
issues faced by the mentees during the lockdown.

File Description	Documents
Annual gender sensitization action plan	https://rksmvv.ac.in/gender-resource-centre/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1BJv0ldbwABzpZirlRc2jNf2LKOPS1B6i/edit?usp=share_link&ouid=103918642920405523372&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Govt. appointed and college employed
sweepers clean and sweep the premises regularly. The campus aims
to be a "plastic-free' zone in the near future. Currently placards

discouraging plastic use are displayed prominently. Colour-coded bins are used to separate biodegradable,nonbiodegradable and plastic waste. Arrangements have been made with the local municipality for periodic collection of plastic waste from the campus. Compost pits are used for organic wastes; hazardous metallic and glass wastes are kept separately and handed over to the local kabariwalas. Liquid waste management: Regular sewage management system.E-waste Management: Annual contract with Maple Technologies for regular maintenance of all computers. Computers are upgraded regularly, utdated computers occasionally exchanged for updated ones. E-wastes are preserved separately to avoid environmental hazards.Waste recycling: Organic and biodegradable waste is used forcomposting. Paper waste is handed over to local kabariwalas for recyclng. Glass, metals are also handed over to them. Efforts are taken to make the campus totally a plastic free zone. Students and staff work actively towards a green campus. Anyone carrying a plastic bag is asked to carry it back with them.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://rksmvv.ac.in/naac_files/7.1.3%20-%20Geotagged%20photographs.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]()
Any other relevant documents	[View File]()

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`E. None of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	`No File Uploaded`
Certification by the auditing agency	`No File Uploaded`
Certificates of the awards received	`No File Uploaded`
Any other relevant information	`No File Uploaded`

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Founded on the ideals of Swami Vivekananda, the college actively promotes an inclusive environment based on tolerance and respect towards cultural, linguistic and communal diversity. The peaceful apolitical environment has always attracted students from remotest corners of the state, as well as from the city and its suburbs. Students here belong to diverse regional and socio-economic status, ranging from the lowest income group to the upper middle class, from the first generation learner to the English speaking student from convent schools. But the inclusive practices, particularly the college uniform, the morning assembly and weekly value education classes, the various social outreach programmes, create a sense of belonging in each student, irrespective of class, caste or religion. This is even more discernable among the hostel boarders, who are trained to be responsible, honest and self reliant amidst strict discipline. Perhaps the best example of inclusiveness is students of all religious communities performing shrine work.

Students volunteer in charitable and social work with the monastic members, as well as in blood donation and medical camps, arrange the yearly Donation Drive for the local slum dwellers, help run the charitable dispensary within the college premises. There is an active NSS wing as well.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College Prospectus clearly states the codes of conduct applicable to students and staff alike. Discipline lies at the core of these rules.

Weekly Value Education classes are mandatory for all students. These are designed to inculcate a sense of values and morals that are intrinsic to holistic growth. The college does not focus merely on the students' academic performances and successful careers, but also on their maturing into young citizens responsible towards society and their environment.

Observance of days of national significance, like Youth Day, Republic Day, Independence Day, Women's Day, International Mother Tongue Day, Constitution Day, etc. also helps inculcate a sense of duty and responsibility towards the nation. All these ocassions were observed virtually under the circumstances.

Banmahotsav is an annual programme designed to inculcate environmental ethics by celebrating nature. Students celebrate through chants, music, poetry and dance, saplings are planted, but, at the same time, environmental concerns are shared through presentations, discussions and debates.

The IQAC and Department of Philosophy organized an international symposium on Medical Ethics, relatable to students passing through a pandemic situation never experienced before.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following events/days are observed with respect each year to make the students and staff aware of their nation's historical past and rich cultural heritage.Under the lockdown situation too, most were observed virtually:

Independence Day and Republic Day are observed flag hoisting, march past and drills, and short cultural programmes. An invited speaker, usually an eminent academician or author, speaks on the relevance of these days. This year students and teachers made virtual programmes, which were shared on the college's youtube page.

Youth Day is celebrated annually on 12th January, with colourful processions and tableaux.This year Teachers' Day, Rabindra Jayanti, and birth anniversaries of great Indian personalities such as, Mahatma Gandhi, Sister Nivedita, Netaji Subhash Chandra Bose, Pandit Iswar Chandra Vidyasagarhave been observed virtually. Celebration of International Mother Language Day on 21st February,

International Women's Day on 8th March and World Yoga Day on 21st June were also held online. A webinar "Yoga:In Theory and Practice" was held with financial support from Indian Council for Philosophical Research.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title - International Webinar and Lecture Series on Gender

2. Objectives - Exposure to contemporary critical thoughts and theories.

3. The Context - Focus on discrimination, rights and parity across space, gender and class.

4. The Practice -

Gender Resource Centre and IQAC organized an international webinar, "In Search of Gender Identities: Relocating Women in Theory and Practice" with financial support from ICSSR, on 14th December, 2020. The speakers, all academic-activists, appraoched the 'gender question' from their areas of expertise. It was followed by a Special Lecture series of 13 lectures on gender related issues involving all the departments.

Success - Students' enthusiastic interaction with the resource persons. Planned publication.

Problems – Initial disinterest among students and rsources. ICSSR support eased financial issues.

II

1. Title – Student Support during Lockdown

2. Objectives – Uninterrupted academic activities.

3. Context –Students needed mental and financial support as much as possible.

4. Practice - Mentoring, counseling, group and individual, poster competition and presentation to address problems.

SWC fund for monetary help, phones, data packs and recharge. Fee reduction.

Continuous academic support.

4. Success: Class responses and performance stabilized, anxiety visibly reduced.

5. Problems - Hesitance to discuss familial or financial issues.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust of RKSMVV includes holistic growth of its students coming from diverse socio-economic backgrounds.The College which had a humble beginninng in 1961 with a handful of students and teachers and monastics, has now emerged as a leading women's college in the state.

The unique feature of this College is its disciplined academic atmosphere, free from political activity and intervention, rampant in most educational institutions today. In the sprawling green campus the students breathe freely, literally and metaphorically. Adequate infrastructural facilities including digital aids, a well stocked and automated central library and departmental libraries, computer facilities with soft skill training for all, help in an all round growth of students. Students enjoy freedom in choosing from a host of co-curricular and extra curicullar activities while pursuing their degrees. Seminars, workshops, competitions, debates

and year round cultural programmes and outreach activities give them adequate exposure and inspire them to nurture their talents and interests. Weekly Value Education classes inculcate a sense of values and ethics. Sports facilities and yoga classes help develop a healthy body. The college thus succeeds in developing the young impressionable minds into balanced humans, with the perfect combination of education, skills, responsibilty and ambition.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Resume regular academic, co-curricular and extra-curricular ativities among students and staff.

2. Complete the Academic and Administrative Audit.

3. Complete Green Audit and take necessary measures to promote energy saving, reduce wastage of resources, and optimum use of available natural resources.

4. Organise Career Counseling and campusing for fresh pass outs as well as ex-students.

5. Set up add-on professional courses for current and ex-students.

6. Forward CAS applications.