

33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

#### **NOTICE**

This is for the information of all concerned that Ramakrishna Sarada Mission Vivekananda Vidyabhavan is going to introduce the following two courses:

- 1. Online Course on Financial Literacy offered by UNICEF from 11/08/2023
- 2. Offline Certificate Course on Basic Computer Skills for Divyangjan from 12/05/2023

Students are requested to contact College office for enrolment, though enrolment in the course does not guarantee provision of completion of course.

Date: 02/05/2023

Pre. Vadascupa preasa.
Prinopal
Remakrishne Sereda Miselon
Vivekanande Vidyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

#### Course Report:

Name of the Course – Financial Literacy

<b>Course Fee</b>	Eligibility	<b>Duration (Hrs.)</b>
	10 + 2 Passed & RKSMVV Students	30 hrs

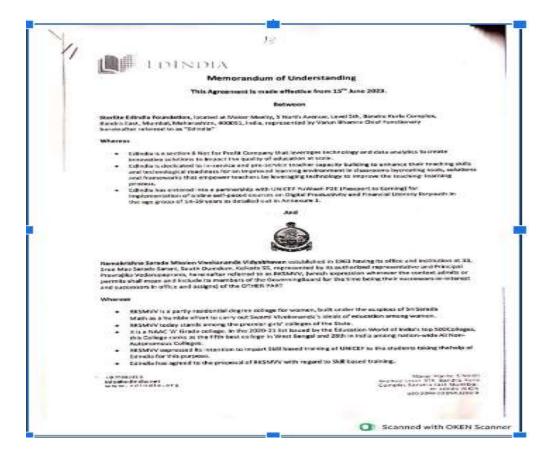
Date of Commencement – 11/08/2023

Number of students - 138

Organising Unit - The Sterlite EdIndia Foundation (UNICEF) in collaboration with RKSMVV

Name of the Resource Persons: 12 online Sessions from faculties of UNICEF

MOU with - The Sterlite EdIndia Foundation



Psr. Vadazeupo-preana-Principal Ramakrishna Sarada Mesion Wekananda Vidyabhayan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

#### **Objective of the Course:**

Both Parties agree to go into this agreement to collaborate for skill development of students within RKSMVV for capacity building and professional development. EDINDIA Foundation is an authorized implementation partner for UNICEF/ YuWaaah.

#### **Course Outcome:**

RKSMVV joined the P2E (Passport to Earning) project of EDINDIA. They registered our college on the UNICEF platform and helped our students to join the online 'Financial Literacy Course'.

#### Documents:

and the same	Tested	No.		_ =	_	-	-		-		-	man term
Named Street	Charmodilgoed over	that Paint	-	15	100	15,000		1 Instead	1618	Desirie	West Irego tolken	Barradolm Midda
named (Spring	the telligraphisms	Timber	16	19	100	45,0166		3 Notes	Chine.	Service	West begg tolkets	Sanskyin Strake
Andrew Commercia	em das freman a	Start Strate	- 1	10	300	89.7391	-	t hone	10.04	Secreta	Print Person Suffers	Sansatorino Director
Named Charmey	period (Warrant, com-	Maneter fuero	10	.07	200	100		1. Holes	111-04	Tennin	West large tolkets	hamalando filinda
personal University	distribution (NUMBER) (INC.	Battle Market	- 11	.07	208	100		1. Name	10-04	Description	Word Berget Sullians	Sanakolm Stoke
nemal Maring	491 (2004) (E)71	Styalt Made	20	10	100	82,7137	1.0	5. Ityline	19-01	dennie .	Wast People Ballana	Sanakreine Modis
mental starting	specification.	Approvate :	п-	17	888	873188		1 Stylen	19/01	Chessia.	Wast lange hallone	Remarkson Modes
salesial (Series)	ver entrocaviti	State Meetal	- 10	197	1000	100		1 Bales	10.66	Tenant	Wast benge halbers	Samulation blooks
-	HELBERTOATETY	Subject for		17	888	586	- 1	1. Butter	19.94	Stemate	West Brogs Sullete	Sanytenine Straffe
minist liberary	mendigriff Elithyroid part	PER REND	10	17	200	100	1	1. Troiser	19.94	Tenan	West benge tolkete	benatorie Strate
named theory	401 1047000108	Streets Greek		10	310	100	- 1	1 hone	1994	Temate	Wast large follow	Remarkshire Stroke
erestat Linesco	4813M0303418	below there	10.7	10	800	95.1765		f. trainer	19-04	Tankele	Wast benje tulkele	Roma Ario Nei Saltradio
Managaran Commencer	chilgorial highprostitation	Parlament Rep.	18	10"	200	.000	- 11	1 Invited	19-04	Chesada	West large halbels	Name and Street, Salvadia.
proceed blooming	-NI KINGBERTON	State of State of	187	10	900	93,0188		1 Mudele	10.04	Passade	Wast lange Sallaria	Named to Select Selection
receipt blommy	salamina kittigani sen	Manufa District	10.0	(6)	1004	100	(4	1 hater	10:05	Reductor	West lange tolkers	Samulatain blooks
named (Ferres	corresponded/AT/Signal com	Jame February	16	1.0	900	94-1518		4. Modern	10:04	Symple	West Yange Solliets	Samulation Strake
Named Original	pharterby traper II followed com	Huma Chefrone	16	48	104	104104		1 hutter	86:04	States	Wood beings tolkers	Rematically Disable
nemand Libertony	periodosechii (figrasi, ren	Funds Briess	36	100	100	127,016#		f. Instance	3848	Assista	West Years Tolkete	tamakon binda
SALES OF STREET	givene title it tip great size.	Matthe State		0.1	1966	89,7098		1 french	1418	Swate	Wast begg, follow	Named Color Stroke
named the way	unintergrattitignet com-	Substitivity	10	197	999	87,6211		5 Notes	19:34	Tennin	Wood Street Sulbara	Samuelary in Model
wateral identity	on what the gradues	Lighte Montal	10	10	188	41.312	- 1	5 trainer	19.04	Thinks:	West large Tulkets	National Contraction
the model of terrority	month and Midgraft in	Sweet Mondat	16	290	100	100		6 Indoor	19.04	Tenute	Wastings follow	Remaining thinds:
manual Lineary	whomenous hydrothy produces	Surrana Malty	- 10	17	209	91,0788		1 Bates	19-94	family	Worldings tolken	Ramphroton Editodia
Parented Liberary	tonertorerunterhit@gned.com	Tenance States	10	191	108	166		6 Muleer	19-14	Statute	West benge lisitors	Barraterates Strate
named Harry	destrolatifiqueloss	Statistics	381	10	100	99,6116	- 1	1. Walter	19-24	break	West beign Tulkete	Barrateritor Streke
instantal therapy	representation of president	And by	10	19	1000	10,0144		1 Instant	165.64	Same	Water Songer Victoria	Name described Spirodes

Pr. Vadascupa-preana.

Principal

Ramakrishne Sarada Mesion

Vielkananda Vidyabhayan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452



# CERTIFICATE OF COMPLETION

This is to certify that

#### Sathi Biswas

has successfully completed the course

#### **Financial Literacy**

offered by UNICEF on August 11, 2023

M

Ms Dhuwarakha Sriram,

Chief of Generation Unlimited India (YuWaah), Youth Development and Partnerships, UNICEF

Pr. Vadacupaprona Principal Remakrishne Sarada Mesion Vivekananda Vidyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA-700055
WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

# CERTIFICATE COURSE ON BASIC COMPUTER SKILLS FOR DIVYANGJAN: (2022-23)

## **Brochure:**







33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

## **Course Report:**

Eligibility	Duration
	(Hrs.)
10 + 2 Passed & RKSMVV	90
Students	

Name of the Course – Certificate Course on

Basic Computer Skills for Divyangjan

Duration of the Course – 60 hrs.

**Date of Commencement** – 12.05.23

Number of students -2

Name of the resource person – Smt. Kanchan Bera

Principal
Ramakrishna Sarada Mission
Vivekananda Vidyabhayan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452



**Kanchan Bera**, MA, B.Ed., Certificate Course in Computer from National Career Service Centre for Differently Abled

DIFFERE EN BLOCK - 81, Sector	NTLY	ICE CEN		Hational Career Service
TRAINER NO. 3749.  INTAKE NO. 5.754/14/82.  Certified that Sancahara. Saxa.  Slo. D'(s, W/s). Stonahara.	DISABILITY	has comple	ted the training	g in the trade of
under Shill Iraining  Institutional Iraining Iraining at Wishbors. The Ash Society Law. Use. I training period was found to be	g / Commu	nity Based V	ocational Trai His   Her con	ining   Inplant duct during the
1) Fundamentals of computer. 2) m.s. word. (conthair Besa	3) 4)	Power poi	nt.	=

Pr. Vedarcupaprana

Principal

Ramakrishna Sarada Mission

Vivekananda Vidyabhayan





33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

## **Objective of the Course:**

- The Certificate Course on Basic Computer Skills for *Divyangjan* is designed to offer computer training to visually challenged students using the NVDA software.
- The areas that are discussed in the fundamental Computer Course syllabus include computer fundamentals, office productivity tools, internet and web technologies, database management systems, networking, and cyber-security.
- Access to the computer and reliance on the online world have become common household features, especially after the pandemic. So, it is essential that the

Pri Vadorupaprana

Principal

Ramakrishne Sarada Mission

Vivekananda Mdyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

physically challenged students of a knowledge of how the computer works.

- Due to heavy reliance on online work mode, mastering computer skills has become mandatory nowadays, so *Divyang* students must become computer literate.
- To gain information, store information, calculate figures, and send information, physically challenged students must acquire a basic knowledge of different computer languages.

#### **Curriculum:**

	Basic Computer Skills	
Module	Content	Duration
		(Hrs.)

Principal
Ramakrishna Sarada Mission
Vivekananda Vidyabhayan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

1	Computer Applications & Basics	10
2	Computer Operating	10
	System	
3	Word Processing	10
4	Basics of Ms Excel	15
5	Introduction to Internet,	15
	WWW & Web Browsers	
	• Internet browsing,	
	risk of visiting and	
	downloading from	
	unknown sites,	
	search	
	Copy content	
6	Basics of Email drafting	10





33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

	and using	
	<ul> <li>email account</li> </ul>	
	creation, its features	
	and settings	
7	Making small presentation	10
As	ssessment and Project	10
	Total duration	90

## **Course Outcome:**

- This course enables them to be on par with other students, increasing their skills and confidence. This training will also improve their employability skills.
- Students learn about the physical parts of a computer; they also gather primary knowledge about what is hardware and what is software.







33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

- The students develop some basic concepts related to information technology.
- They also learn some basic software practices like using Microsoft Word to create and form a document, using Excel system for extensive calculation and maintaining records, and learning to handle other applications.
- They learn the art of making a PowerPoint presentation, an art that has become the foundation of specialized studies.

#### **Assessment Procedure:**

Three Formative Assessments' scores are provided as percentages. The Total Grade is determined based on the overall performance

Pr. Vadorupaptana Principal Ramakrishne Sarada Mission Vivekananda Mdyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

across all assessments. The Continuous Assessment column provides a general evaluation of the students' participation, engagement and adherence to deadlines throughout the course.

Grading criteria along with the corresponding percentage ranges:

A: 90%-100%

B: 80%-89%

C: 70%-79%

D: 60% - 69%

F: Below 60%

Principal
Ramakrishna Sarada Mission
Vivekananda Vidyabhayan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

#### Grade Card:



Psr. Vadarcupaptrana Prinopel Remakrishne Sarada Mission Vivekananda Vidyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA-700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452



Pr. Vadarupapirana Principal Remakrishne Sarada Mission Vivekananda Vidyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

		RAMA	KRISHNA SARA	ADA MISSION	VIVEK	ANAN	DA VI	DYAB	HAVAN
				VALUE ADDE					
				ATTENDANCI		STER	_		
				2022-	111-013 AV	LIE DIE	io lakt	NK 2018 2	113 819 919 1919 22 1873 319 32 18
	TICATE COURSE ON BASIC COMPU	Roll Roll	YANGJAN (PER CLASS SEM	S-ZHRS 123 TIM PAN	Lange   All	HOMO	Telina)	-	100
	Name SUNITA GHOSH	68 VI	SEM	PPP	PPA	PP	PP	PP	PPPPPP
	NISHA KHATOON	41 VI		PPP	PPP	AA	AA	PP	PPAAPP
er	Name	Roll	SEM	71/0 24/ 29/	21 8/0 1	4 5 24	28/10/		N 9/13/13/15/18/18/18/18/18/18/18/18/18/18/18/18/18/
	Name		SEM	11111	4 8 8 1 P	4 157 124 A 0 A	2% 12/	178	23/ <sub>2</sub> 20/ <sub>2</sub> 1/ <sub>3</sub>
1	Name SUNITA GHOSH NISHA KHATOON	Roll     68 VI   41 VI	SEM	710 24 29 8 0 8 8 0 8	21 8 8 1 P	P P	2%  K	1919	236 23 123 123 123 123 123 123 123 123 123
1	SUNITA GHOSH	68 VI	SEM	PPP	21 8/41 PP	y kg by A P A B P P	2%  K	1919	26 29 1/2 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3
1 2	SUNITA GHOSH NISHA KHATOON	68 VI	SEM	P   P   P   P   P   P   P   P   P   P	21 8 8 1 P P P P P P P P P P P P P P P P		2%  K	1919	24 29 1/2 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3
1 2 SL.	SUNITA GHOSH	68 VI 41 VI	SEM	PPP			2%  K	1919	R34 19 1/2 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3 1/3

## **Attendance sheet**

Prc. Vodavcupaptcana Principal Ramakrishne Sarada Mission Vivekananda Vidyabhavan



33,SRI MAA SARADA SARANI, DUM DUM, KOLKATA- 700055 WEBSITE: www.rkmsvv.ac.in, Email: rksm.college@gmail.com,Phone: 033-2551 3452

#### Photo:





