

SYLLABUS

**SYLLABUS OUTLINE FOR POST GRADUATE DIPLOMA IN HOSPITAL
MANAGEMENT (PGDHM)
COURSE DURATION: 1 YEAR**

SEMESTER – I

COURSE CODE	SUBJECT TITLE	EXAMINATION INTERNAL(30)/ EXTERNAL (70)	TOTAL MARKS 30+70=100	CREDITS
101	Principles & Practices of Management & Organizational Behaviour	Internal + External	100	3
102	English Language & Communicative Skills	Internal + External	100	3
103	Hospital & Health Care System in India	Internal + External	100	3
104	Medical Terminology	Internal + External	100	3
105	Hospital Planning & Service Quality Management	Internal + External	100	3
106	Economics of Private Health Care	Internal+ External	100	3

SEMESTER – II

COURSE CODE	SUBJECT TITLE	EXAMINATION INTERNAL(30)/ EXTERNAL (70)	TOTAL MARKS 30+70=100	CREDITS
201	Human Resource Management	Internal + External	100	3
202	Laws Related To	Internal +	100	3

	Hospital & Medical Ethics	External		
203	Material Management & Inventory Control	Internal + External	100	3
204	Administration of Clinical & Support Services in Hospitals	Internal + External	100	3
205	Medical Records Science	Internal + External	100	3
206	Project Report & Viva Voce	Internal + External	200(100+100)	8

CONTACT HOURS

Each theory subject will have **45 contact hours (3 credits = 15x3 =45)**, out of which there will be **theoretical classes/Lecture for 40 hours** and an additional **5 hours will be allotted for interaction and Tutorials.**

INTERNSHIP

On successful completion & passing of Semester-I examinations, students will have to complete Internship Training in Hospitals, for a period of not less than **60 working days**, as a part of the course.

PROJECT REPORT & VIVA VOCE (COURSE CODE- 206)

Every student will complete a Project Report on any particular functional area of the hospital where training will take place. At the end of the Semester II, a student is expected to submit a Report to the University. The Report will be evaluated by the Guide of the project and marks out of 100 will be awarded. A viva-voce will be conducted at the end of Semester II by a panel of external examiners and will be of 100 marks.