

Registration Orientation for UG NEP Semester 1 Students

Category: Student Orientation

Organizing Unit: RKSMVV Office

Date: October 1, 2024

Time: 2:45 PM to 4:30 PM

Venue: Swamiji Bhavan and College Building (Room No. 8)

Resource Persons:

- **Pravrajika Amritarupaprana** – Office In-charge
- **Sm. Susmita Das** – Typist
- **Sm. Moumita Mallick** – Clerk
- **Sm. Sakina Khatun** – Part-Time Office Staff

Participants: 86

Brief Description:

The Registration Orientation for UG NEP Semester 1 students was organized to streamline the registration process and provide a clear understanding of the procedures for enrollment with the West Bengal State University (WBSU). Conducted by the RKSMVV Office team, the session was designed to guide students step-by-step through the online WBSU registration portal, ensuring they could independently complete their registration accurately.

Key aspects covered during the session included:

- Logging in to the WBSU portal and creating user IDs and passwords.
- Completing the online registration form with the required details.
- Uploading essential documents, including photographs and signatures, in the prescribed format and size.
- Submitting the declaration form as per university requirements.
- Choosing and entering the appropriate subject combinations.

Pravrajika Amritarupaprana emphasized the importance of accuracy during the registration process. She highlighted potential consequences of errors, such as discrepancies in admit cards and mark sheets, and encouraged students to approach the office team for assistance if needed.

The session was highly interactive, with the office staff addressing queries and providing practical demonstrations to ensure students could navigate the portal with ease.

Programme Outcome:

The orientation was a resounding success. Students gained a comprehensive understanding of the registration process and its significance as the foundational step in their academic journey. By the end of the session, participants felt confident in completing their registrations independently, minimizing the likelihood of errors. The program reinforced the importance of meticulousness and empowered students to take responsibility for their administrative tasks.


**RAMAKRISHNA SARADA MISSION
VIVEKANANDA VIDYABHAVAN**
**REGISTRATION ORIENTATION FOR UG NEP
SEMESTER 1 STUDENTS**
DATE : 01.10.2024
VENUE : SWAMIJI BHAVAN AND COLLEGE BUILDING, ROOM NO. 8

