

Event Report

Name of the Event: From Campus to Career: The Art of CV Writing

Organizing Unit: Students' Academic progression Committee in collaboration with IQAC, RKSMVV

Date: 02.08.2025

Time: 11.15 a.m.

Venue: Muktiprana Sabhagriha

Resource Person: RITWIKAI MAITI, Global Human Resource Business Partner, HR Strategic projects of Capgemini, A Multi-National Corporation Headquartered in Paris, France

No of Participants: 75

Brief Description: On 2nd August 2025, the Students' Academic Progression Committee of Ramakrishna Sarada Mission Vivekananda Vidyabhavan (RKSMVV) organized a career-oriented session for Semester 4 students. The session featured Ms. Ritwika Maiti, Global Human Resource Business Partner, HR Strategic Projects, Capgemini, who delivered an insightful talk on CV Writing and Interview Preparation. Ms. Maiti guided students on the fundamentals of creating an impactful Curriculum Vitae (CV) for job applications. She elaborated on how to structure a CV, what crucial information to highlight, and how to align it with job descriptions. In addition to CV writing, she shared valuable tips on handling common interview questions, appropriate body language, and pre-interview preparation techniques to enhance confidence and presentation skills.

The session was highly interactive, with students participating enthusiastically in the Question-Answer round, seeking guidance on various aspects of CV building and interview readiness. Ms. Maiti generously shared her email contact with the students for further assistance in refining their CVs.

Programme Outcome:

The session proved to be highly beneficial for the students. Ms. Maiti's practical approach and examples of probable interview questions and effective responses provided students with a clear perspective on how to prepare for job applications. She emphasized the importance of showcasing skills, achievements, hobbies, and relevant strengths concisely in a CV to make a positive impression on recruiters. In just a one-hour discussion, students gained valuable insights and developed a renewed sense of confidence and preparedness for facing selection processes. The session played a significant role in grooming students with the right attitude and techniques for CV writing and interviews.

Flyer



Ramakrishna Sarada Mission Vivekananda Vidyabhavan

33, Sri Maa Sarada Sarani, South Dum Dum, Kolkata-700055

Accredited by NAAC with A+ Grade (CGPA 3.45)

Students' Academic Progression Committee in collaboration with IQAC organises



Resource Person

Smt Ritwika Maiti

Global HRBP

(Human Resource Business Partner)

**HR Strategic Projects of Capgemini,
a Multi National Corporation
headquartered in Paris, France**

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Photos of the Programme:

