

## **Event Report**

**Name of the Event:** Faculty Development Programme for CAS Applicants (Both Old and New Regulations)

**Category:** Faculty Development Programme

**Organising Body:** IQAC, Ramakrishna Sarada Mission Vivekananda Vidyabhavan

**Date:** 28 January 2026

**Time:** 11:30 a.m. - 1:30 p.m.

**Venue:** AV Room, College Campus

**Participants:** 8 Faculty Members

**Name of the Resource Persons**

- Dr. Saheli Roychowdhury
- Dr. Payal Bose Biswas

*(Faculties, Ramakrishna Sarada Mission Vivekananda Vidyabhavan)*

**Brief Description of the Event:** The Internal Quality Assurance Cell (IQAC) of Ramakrishna Sarada Mission Vivekananda Vidyabhavan successfully organised a Faculty Development Programme on 28 January 2026 for faculty members applying for the Career Advancement Scheme (CAS) under both old and new regulations. The programme was conducted in the AV Room of the college campus and spanned a duration of two hours. A total of eight faculty members participated in the session, ensuring focused interaction and effective discussion. The session was coordinated by the IQAC Coordinator, Dr. Kabita Nath, who initiated the programme by highlighting the importance of CAS-related awareness and proper documentation for career progression. The resource persons, Dr. Saheli Roychowdhury and Dr. Payal Bose Biswas, delivered detailed description on CAS guidelines, eligibility criteria, documentation procedures, and recent regulatory updates. Special emphasis was laid on doubt clearance, common challenges faced by applicants, and best practices for smooth processing of CAS applications. The AV facilities were effectively utilised to support presentations and interactive discussions. The participants actively engaged with the resource persons to clarify doubts. The

programme proved to be informative, interactive, and beneficial for faculty members preparing for CAS submission.

### Outcome

- Enhanced clarity on CAS regulations (old and new)
- Improved understanding of documentation and clearance procedures
- Direct interaction with experienced faculty resource persons

